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**ASANTE AKIM NORTH DISTRICT ASSEMBLY Bye-laws 2020**  
**SECTION 181 OF THE LOCAL GOVERNANCE ACT, 2016 (ACT 936)**  
**ARRANGEMENT OF SECTIONS**

**SECTION 1: (PAYMENT OF EXPORTATION OF COMMODITIES) Bye-laws, 2020**

In exercise of the powers conferred on the Asante Akim North District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) the following Bye-laws are hereby made.

**1. Title**

These Bye-laws may be cited as the Asante Akim North District Assembly (Exportation of Commodities) Bye-laws, 2020 and shall apply within the area of Authority of the Asante Akim North District Assembly.

**2. Exportation**

It shall be the duty of exporter of commodities from the Asante Akim North District Assembly to pay exportation fee of an amount prescribed by the Asante Akim North District Assembly (hereinafter referred to as the Assembly) in a Fee Fixing Resolution.

**3. Basis of Assessment**

The basis of assessment of exportation fee shall be

- (a) The tonnage of the vehicle conveying the commodities or
- (b) The container in which the commodities as being exported or
- (c) Any other measures the Assembly may deem appropriate.

**4. Proof of Payment**

Proof of payment of exportation fee shall be a receipt issued by an accredited agent of the Assembly stating date, amount, and type of commodities, registration number and tonnage of vehicle or quantity of goods.

**5. Penalty**

Any person who contravenes any section of these bye laws shall be guilty of an offence and shall on conviction be liable to a fine not less than 50 penalty units and not exceeding 150 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**6. At a check point**

Any driver who fails to stop at a check point of the Assembly for the purpose of paying exportation fee shall pay a fine equivalent to ten times the amount he is expected to.

**7. Interpretation**

In these Bye-laws "export" includes the driver of a vehicle, the operator of a boat conveying the commodities meant for exportation or the carrier of such commodities.

**SECTION 2: (COMMERCIAL CHARCOAL BURNING) Bye-laws, 2020:**

**1. Title**

These Bye-laws may be cited as the Asante Akim North District Assembly (Commercial Charcoal Burning and Selling) Bye-laws 2020.

**2. Commercial Charcoal Production**

No person shall produce charcoal or cut fire wood using live trees within the jurisdiction of the Asante Akim North District Assembly.

**3. Use of Dead Wood**

Any charcoal burner or firewood dealer interested in using dead wood for charcoal or firewood shall apply to the District Assembly for permission to do so on payment of fee prescribed by the Assembly in fee fixing Resolution.

**4. Penalty**

Any person who fails to comply with or contravenes any of the provision of these Bye-laws, shall be guilty of an offence and on conviction be liable for a fine not less than 50 penalty units and not exceeding 150 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**5. Interpretation**

In these Bye-laws “Commercial quantities” means any quantity above (5) five bags.

**SECTION 3: (DAMAGE BY LIVESTOCK) Bye-laws, 2020**

These Bye-laws may be cited as the Asante Akim North District Assembly (Damage by Livestock) Bye-laws, 2020.

**1. Damage**

It shall be the duty of the owner, passenger and the person in charge of any cow, horse, donkey, sheep, goat or pig hereinafter referred to as “Livestock” to prevent livestock from damaging or destroying any property without the owner’s consent.

**2. Offence**

The owner or person in charge of livestock who fails to prevent the livestock from doing such damage shall be guilty of an offence and shall on conviction be liable for a fine not less than 50 penalty units and not exceeding 250 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both (and surcharged for the damages caused).

**3. Interpretation**

In this Bye-laws damage includes destruction of crops, cultivated plants or any shade tree or ornamental tree and any other thing within the jurisdiction of this District Assembly.

**SECTION 4: (CONTROL OF FOOD WRAPPERS) Bye-laws, 2020****Title**

These Bye-laws may be cited as the Asante Akim North District Assembly (Control of Food Wrappers) Bye-laws 2020 and shall apply within the area of authority of the Asante Akim North District Assembly (hereinafter referred to as the Assembly).

**1. Condition**

No vender shall rap cooked food in anything other than the food wrapper as defined in these Bye-laws.

**2. Interpretation**

In these Bye-laws “Food Wrappers” means any nonpoisonous material specially prepared for wrapping food approved by Ghana Standard Board.

**3. Penalty**

Any Vendor who contravenes these Bye-laws shall be guilty of an offence and shall on summary conviction be liable for a fine not less than 50 penalty units and not exceeding 150 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**SECTION 5: (CONTROL OF HAWKERS) Bye-laws, 2020**

These Bye-laws may be cited as the Asante Akim North District Assembly (Control of Hawkers) Bye-laws, 2020. These Bye-laws shall apply to all towns and villages within the area of authority of the District Assembly.

**1. License**

No person shall sell wares without a license issued by the District Assembly.

**2. Fee**

There shall be payable for any such license a fee fixed by a resolution of the Assembly.

### 3. Condition for a License

Subject to the provision of paragraph 2 of these Bye-laws the following condition shall apply:

- a) All food sold for human consumption must be prepared in the most hygienic manner and it should be free from dirt, flies, ants and other insects.
- b) It should be protected against any contamination.
- c) A health Officer may withdraw any license if it is found out that the holder is suffering from any infections or contagious disease.
- d) A holder of such license shall not sell wares within fifty metres of any lavatory or bath house, near a refuse dump and any other unauthorized places.

### 4. Penalty

Any person who contravenes these Bye-laws shall be guilty of an offence and shall on conviction be liable for a fine not less than 50 penalty units and not exceeding 150 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

## SECTION 6: (CONTROL OF DISTILLING AND SELLING OF AKPETESHIE) Bye-laws, 2020

### Title

These Bye-laws may be cited as the Asante Akim North District Assembly (Control of Distilling and selling of Akpeteshie) Bye-laws, 2020 and shall apply within the area of Authority of the Asante Akim North District Assembly (hereinafter referred to as "Assembly")

### 1. License

- a. No person shall distill and / or sell Akpeteshie or any intoxication liquor unless he / she is in possession of a license issued for that purpose by the District Assembly.
- b. Any person or persons who have been granted a permit to operate under these Bye-laws shall thoroughly be screened by a medical officer and certificate of fitness shall be issued to the person by the Health Authority which shall be produced for inspection on demand by any Health Officer.
- c. Any person licensed to sell any intoxicating liquor or any drink shall sell with not less than 12 different drinking glasses, which shall at all times be kept in most hygienic manner.
- d. All Distilling Companies shall register with the District Assembly.
- e. All Distillers / Retailers / Sellers shall belong to a recognize association registered with the District Assembly.
- f. All Distilling Companies / Association shall obtain waybills; the fee for the waybill shall be determined by the District Assembly in the fee fixing resolution.

### 2. Fees

The Fees payable to the Assembly for any license issued in accordance with these Bye-laws shall be an amount prescribed by the Assembly in a fee fixing resolution and shall be payable on demand by any person authorized by the Assembly to receive such fee and issued an official receipt of the Assembly which value is equivalent to the amount of the fee paid. It shall be an offence for any person to export liquor from Asante Akim North District Assembly without a way bill.

### 3. Penalty

Any person who distills any intoxicating liquor / Akpeteshie or sells it without a license issued to him/her by the Assembly shall be guilty of an offence and shall on summary conviction be liable for a fine not less than 50 penalty units and not exceeding 150 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

### 3. Interpretation

In these Bye-laws, Intoxication Liquor means Akpeteshie or any alcoholic beverage locally distilled.

**SECTION 7:  
(CONTROL OF TREES) Bye-laws, 2020**

**Title**

These Bye-laws may be cited as the Asante Akim North District Assembly (control of trees) Bye-laws, 2020 and shall apply within the area of authority of the Asante Akim North District Assembly (hereinafter referred to as (“Assembly”))

**1. Prohibition of Cutting of Economic Tree**

No person shall cut down or saw any economic tree in the District unless he first obtains a consent letter from the Asante Akim North District Assembly (hereinafter referred to as (the Assembly)) before a written permit from the Forestry Commission issued to the applicant. (These Bye-laws exclude concessioners).

**2. Tree to be Replaced**

- a. Any person who is granted a permit under these Bye-laws to cut an economic tree shall replant a tree of the same or similar stock within 30 days at the spot or in the vicinity where the tree is cut.
- b. Any person who is granted a permit to cut an economic tree shall cut with a licensed chain saw.
- c. Any chain saw operator shall obtain a license from the Asante Akim North District Assembly.
- d. Any license issued under this Bye-laws shall be on a fee as approved by the Assembly on the fee fixing resolution.
- e. No person or persons shall carry unaccustomed lumber.

**3. Penalty**

Any person who contravenes any of these Bye-laws commits an offence and shall be liable on conviction by Court or Public Tribunal to a fine not less than 50 penalty units and not exceeding 150 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

In these Bye-laws unless the context otherwise requires:

- i. Economic tree means any tree which provides any form of benefit to the District;
- ii. Unaccustomed lumber means logs, beams or woods without documents on a fee or tax paid to the Assembly, Forestry Department or Customs Services.

**SECTION 8:  
(PUSH TRUCK) Bye-laws, 2020**

In exercise of the powers conferred on the Asante Akim North District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) the following Bye-laws are hereby made.

**1. License**

- a. Every owner or person in possession of any vehicle having wheels not propelled by mechanical power in use for the carriage of goods within the area of authority of the Asante Akim North District Assembly (herewith referred to as the Assembly) shall obtain a license for such vehicle).
- b. Every license fee issued under these Bye-laws shall expire on the 31st of December of the year in which it was granted.

**2. Fee**

There shall be payable for any such license a fee fixed by resolution of the Assembly.

**3. Exhibition of Number Plate**

- a. Every vehicle for which a license is issued shall have affixed there on the identification number plate.
- b. No license shall be issued under paragraph (1) in respect of a vehicle, which in the opinion of the Assembly is in such a condition as to endanger persons or property.

**4. Persons below 18 years**

No person below the age of 18 years shall push any vehicle licensed under this Bye-laws.

**5. Users to Observe Rules**

- a. Every user of any vehicle licensed under these Bye-laws shall observe the normal rules of the road and shall keep close to the right-hand side of the road.
- b. Vehicles licensed under these Bye-laws shall operate between the hours of 6.00 in the morning and 6pm.
- c. No user of such vehicle shall sit on it while it is in motion.

**6. Offence**

Any person who contravenes any provision of these Bye-laws is guilty of an offence and liable on conviction for a fine not less than 50 penalty units and not exceeding 150 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**7. Application**

These Bye-laws shall apply within the areas of authority of the Assembly

**SECTION 9:  
(PALM WINE AND PITO SELLERS) Bye-laws, 2020**

**Title**

These Bye-laws may be cited as the Asante Akim North District Assembly (Palm wine /Pito Sellers) Bye-laws 2020 and shall apply within the area of authority of the Asante Akim North District Assembly hereinafter referred to as the “The Assembly”.

**1. Palm Wine & Pito to be sold at License Premises**

No Palm Wine or Pito shall be sold except on premises approved and license by the Assembly. The license shall be in the form specified in the schedule to these Bye-laws.

- a. An application for such a license shall be made in writing addressed to the Assembly.
- b. A license which may be granted yearly shall be subjected to such conditions as the Assembly may imposed and shall be valid from 1st January to 31st December.

**2. Premises for Sale of Palm Wine Prevention of Infection**

- a. Any premises for the sale or consumption of palm wine or pito licensed under these Bye-laws shall be less than 12 feet long and not less than 10 feet wide.
- b. The floor of any such premises shall be made of concrete or other impervious material and the walls shall be capable of being painted.
- c. In every such premises adequate lighting and ventilation shall be provided.
- d. No room used for the sale or consumption of palm wine or pito or any premises licensed under these bye laws shall be used as a living or sleeping room and shall not open directly into toilet, bathroom or kitchen.
- e. No owner or person in charge of the premises licensed for the sale of palm wine or pito or any person suffering from an infectious disease shall take part in the serving or sale of the drinks or to remain on the premises.
- f. Any person in charge of selling at premises licensed for the sale of palm wine/pito shall possess a health certificate issued by the District Director of Health Service.

**3. Obstruction of Officers**

No person shall obstruct or resist any officer or other person appointed by the Assembly who is acting in the performance of his duties relating to any of the purposes of these Bye-laws.

**4. Withdrawal of License**

The Assembly in exercising its discretion may withdraw any license under these Bye-laws if any alteration is made to any premises after it has been granted or if the licensee is convicted of any offence or in breach of any of the provisions of these Bye-laws.

**5. Offence**

Any person contravening or failing to comply with any of the provisions of these Bye-laws shall be guilty of an offence and on conviction be liable for a fine not less than 50 penalty units and not exceeding 150 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**LICENSE TO SELL PALM WINE AND PITO**

License is hereby granted to .....

To sell palm wine or pito with one store at .....

Until the .....day of.....

Fee paid.....

Made by the Asante Akim North District Assembly

**SECTION 10:  
(LORRY PARK) Bye-laws, 2020**

**1. Provision of Lorry Park Fees**

No driver of a motor vehicle plying for public hire or fare shall park in any town within the area of authority of Asante Akim North District Assembly (hereafter referred to as the Assembly) load or unload or permit the loading of passengers or goods except at the place provided for the purpose by the Assembly.

- a. There shall be payable for the use of the Lorry Park in respect of each motor vehicle a fee fixed by resolution of the Assembly.
- b. Every driver of a motor vehicle shall each day on entering the lorry park pay the fee to the person appointed by the Assembly to be in charge of the lorry park (hereinafter called the attendant) and shall produce the ticket to the attendant. Any driver failing to produce such ticket shall be deemed to be his first entry to the lorry park and shall be made to pay the fee.

**2. Mode of entering a Park**

- a. The attendant shall issue a ticket in respect of each payment specifying the amount paid the date of issue and the registration number of the vehicle indicated thereon and shall not be transferred.
- b. Every driver of a motor vehicle using the park shall enter the Lorry Park by the opening entrance and leave by the opening exit.
- c. Park his motor vehicle in the lorry park in such space as may be indicated to him by the attendant
- d. Secure his motor vehicle from movement by keeping the hand brake on or adopting any other effective means.
- e. Refrain from unnecessarily sounding the horn or other warning instrument.
- f. No person shall light any fire or use any naked light in the lorry park
- g. No person shall place or cause to be placed any refuse, rubbish or offensive or unwholesome matter in the lorry park except at such places which may be provided for that purpose by the Assembly.
- h. No person shall commit nuisance in a lorry park.
- i. No person shall use petrol filling station as a lorry park except for purpose of refueling.

**3. Not to be used as Lorry Park**

The Assembly may revoke the license of any dealer who allows his/her petrol filling station to be used as a lorry park.

**4. Bookman**

- a. Any person or groups who wish to operate at any of the Assembly’s approved lorry parks as Bookman shall obtain a license from the Assembly.
- b. The cost of the license shall be a fee fixed by resolution of the Assembly subject to the good conduct and performance of the particular Bookman.
- c. The Assembly may revoke the license of any Bookman for act prejudicial to the good discipline and operation of any of its lorry parks.

**5. Prohibition of Hawking**

No person shall carry on any hawking trade or business within any lorry or on the footway or road-ways immediately bounding the park other than the trade or business of vendors of lubricants at such sites in the parks as may from time to time be allocated for such purposes by the Assembly.



**6. No person to sell Akpeteshie in Lorry Park**

No person shall sell Akpeteshie or any intoxicating liquor at the lorry park.

**7. Persons not to off-load on the street**

- a. Any person who brings foodstuffs or animals into the park shall not stop the vehicle for purpose of off-loading on the streets or lands adjacent to the park
- b. Foodstuffs or livestock offloaded at a lorry park shall be conveyed to the appropriate market by owners within two hours.

**8. Penalty**

Any person who contravenes any of the provisions of these Bye-laws shall commit an offence and is liable on conviction to a fine not less than 50 penalty units and not exceeding 150 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

These Bye-laws shall apply within the area of authority of the Assembly.

**SECTION 11:  
(CONTROL OF ANIMALS) Bye-laws, 2020**

**Title**

These Bye-laws may be cited as the Asante Akim North District Assembly (Cattle Pound) Bye-laws, 2020 and shall apply within the area of authority of the Assembly.

**1. Impounding of Stray Animal**

Any duly authorized servant of the Assembly finding any cattle at large in any public place of the towns and villages or farms of individuals within the area of authority of the Assembly without any person in charge may seize and impound such cattle in a place set aside by the Assembly for that purpose (hereinafter referred to as the "pound"). Additionally, all stray cows and pigs, which cannot be seized, maybe shot dead.

**2. Impounding of Cattle kept in certain towns**

Keeping of cattle in any part of the town and village within the area of authority of the Assembly other than for immediate slaughter or such public place as the Assembly may provide for the purpose, is forbidden and any cattle kept in contravention of these Bye-laws may be seized by any duly authorized servant of the Assembly and place in a pound.

**3. Recovery of Impounding Fee**

Any animal in the pound may be detained therein until the owner or possessor pays to the person appointed by the Assembly for the purpose, such expenses of maintenance of the said cattle as may be fixed by resolution of the Assembly.

**4. Auction of unclaimed Animal**

Any animal unclaimed after 10 days shall be auctioned and the proceeds paid into the District Assembly's Coffers.

**5. Cattle/Pig Shot**

Any cattle or pig shot by an authorized servant of the Assembly shall be reported to the representative of the Assembly that is Chief, Assemblyman or the Unit Committee of the area for dissemination of information to the inhabitants of the town/village for identification and payment of the cartridge and other fees prescribed by the District Assembly in a Fee Fixing Resolution before collection.

**6. Unclaimed carcass**

Any unclaimed carcass of cattle after 3hrs should be auctioned by the accredited representative of the District Assembly as mentioned in paragraph 5 and proceeds paid to compensate the crop farmers and cartridge used for the killing. Where the price of the carcass of the cattle is higher than the crops destroyed excess proceeds should be credited to the communities Account for development purpose.

**7. Penalty**

Any person who permits any cattle of which he or she is the owner or possessor to be at large in any public place of any of the towns or villages without any person in charge thereof or who keeps any cattle in contravention of these Bye-laws shall be liable on conviction for a fine not less than 50 penalty units and not exceeding 150 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**8. Interpretation**

“Animals” means the male, female or young of any animal of the following kinds, namely, horse, ass, bull, cow, sheep, goat or swine and any animal other than a dog, which is ordinary kept or used as a beast of burden, or for draught or for riding, or for the production of wool or of hair.

**SECTION 12:  
(COMMUNAL LABOUR) Bye-laws, 2020****Title**

These Bye-laws may be cited as the Asante Akim North District Assembly (Communal Labour) Bye-laws 2020 and shall apply within the area of authority of the Assembly.

**1. Organization**

The Chief of a Town, Area Council, Unit Committee or any person authorized by the Assembly hereinafter referred to as Organizing authority” may from time to time organize communal labour in any town or village, or electoral area within the area of authority of the Assembly, as the Assembly or Organizing Authority may deem it necessary.

**2. Notice of Labour Communal**

- a. The Assembly or organizing authority may where the circumstances so required give seven (7) days’ notice to the residents of the relevant town or village area before date of communal labour.
- b. The Assembly or organizing authority may where the circumstances so required give such shorter notice as it may determine.
- c. The notice shall include:
  - i. The date and time on which the communal labour is to be organized.
  - ii. The nature of communal labour to be undertaken.

**3. All able bodied Attend Communal labour**

Every able-bodied person resident in the relevant town or village or electoral area shall take part in any communal labour under paragraph 1 of these Bye-laws.

**4. Exception**

The Assembly or organizing authority may exempt any person from taking part in a communal labour organized by it if it is satisfied that:

- (a) The person is sick
- (b) The person is required to appear before any Court to help the Police in any investigation.
- (c) The person is attending the funeral of his relatives or of such person as the Assembly or organizing authority may approve, or
- (d) Such circumstance exist in relation to the person as to make it unreasonable for him to take part in the communal labour.

**5. Offence**

a. Any person who contravenes these Bye-laws commits an offence and shall on conviction be liable for a fine not less than 50 penalty units and not exceeding 150 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

b. Subject to sub-paragraph (i) \_ of this paragraph the tribunal may, in addition to any punishment imposed on any person sentence the person to undertake communal or productive labour of such nature and for such period as the court may determine.

**6. Interpretation**

In these laws the term “Assembly” means the Asante Akim North District Assembly “able-bodied person” means a physically strong person who is above eighteen (18) years and below sixty-five (60) years.

**SECTION 13:  
(SLAUGHTER HOUSE) Bye-laws, 2020****Title**

These Bye-laws may be cited as the Asante Akim North District Assembly (Slaughterhouse) Bye-laws, 2020 and shall apply within the area of authority of the Assembly.

**1. Cattle to be Slaughtered in Slaughter house**

- a. No person shall slaughter cattle or other animal for human consumption in any town within the areas of authority of the Asante Akim North District Assembly (there in referred to as Assembly) or in any place except the public slaughter house provided by the Assembly.
- b. No person shall sell or offer or expose for sale the flesh of any domestic animal, which has not been slaughtered in a proper slaughter house or public place approved by the Assembly.
- c. Any person who is in-charge of any animal which is about to be slaughtered shall (a) give such animal sufficient water and (b) protect such animal from this or any other harassment, pain or harm.
- d. All animals slaughtered shall be killed by: Cutting the throat after stunning or by a captive bolt pistol
- e. No person shall use a captive bolt pistol under sub-paragraph 4(b) of this Bye-laws unless he is authorized by the District Health Superintendent (District Environmental Officer)
- f. No animal shall be slaughtered within sight of another animal.
- g. Subject to the provision of paragraph (4) of the Bye-laws, a Health Officer or any person authorized by the Assembly may direct the manner in which any animal may be slaughtered to prevent cruelty to such animal and any person so directed shall comply.

**2. Users of slaughter houses to keep them clean**

- a. Any person who uses a public slaughter house or other place approved by the Assembly for slaughtering animals shall keep such Place in such clean state as may be approved by the Health Officer or any person authorized by the Assembly to oversee the slaughter house or other place.
- b. No person shall use a public slaughter house unless he pays to the Assembly such fee as may be fixed by resolution of the Assembly.
- c. No person shall use unwholesome water or any poisonous material or toxic Substance such as tyre, stagnant water etc. to dress a slaughtered animal.

**3. Offence**

Any person who contravenes any provision of these Bye-laws commits offence and is liable on conviction for a fine not less than 50 penalty units and not exceeding 150 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

These Bye-laws shall apply within the areas of authority of the Assembly.

**SECTION 14:  
(ENTERTAINMENT LICENSE) Bye-laws, 2020**

In exercise of the powers conferred on the Asante Akim North District Assembly by Section 181 of the Local Governance Act, 2016 (Act 936) the following Bye-laws are hereby made:

**1. Title**

These Bye-laws may be cited as the Asante Akim North District Assembly (Entertainment License) Bye-laws, 2020 and shall apply within the area of authority of the Asante Akim North District Assembly (hereafter referred to as the Assembly).

**2. Entertainment License**

- a. No person shall undertake or perform or do in the Assembly's area any of the entertainment or things mentioned in the schedule to these Bye-laws without first having paid to the Assembly a fee fixed by resolution of the Assembly.
- b. No person or persons shall perform funeral rites of a citizen unless a permit has been obtained and a fee as approved by fee fixing resolution paid to the Assembly.

**3. Restriction**

- a. Where entertainment is to be held at any place within the jurisdiction of the Assembly, the landlord or landlady or occupier granting such permission to use the place, shall not allow such to be held or done unless he satisfies his or herself that the necessary fee has been paid to the Assembly.
- b. No person or persons shall block town roads/streets for the purpose of celebrating funeral rites or any Entertainment activities.

**4. Juvenile**

- a. No promoter of any entertainment shall admit any child or minor. Unless approved by the Assembly.
- b. No person or persons shall operate any of these entertainments specified in the schedule of this Bye-law unless he or she has obtained permit from the Assembly and shall operate within the guidelines of the Assembly and a place so approved by the Assembly.
- c. All funerals shall be closed at 6pm after which no music shall be allowed to continue. Failure to do so, the funeral organizer and the spinner shall jointly be charged.
- d. All entertainment activities which involves noise making, such as drumming, singing, spinning by use of musical instruments and others shall be closed at 10pm.

**5. Penalty**

Any person who contravenes or fails to comply with the provisions of these Bye-laws shall be guilty of an offence and shall be liable on summary conviction for a fine not less than 150 penalty units and not exceeding 250 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**6. Interpretation**

Entertainment, Means Concerts, Boxing, Magic show dancing, musical or the article performances, film show, video, cinema, casino, funeral or other entertainment to which admission is to be obtained upon payment of any money or reward except the whole proceeds are being devoted to charity. "Child means any person below the age of 18 years.

**SECTION 15:  
(CONTROL OF SELF EMPLOYED / ARTISANS) Bye-laws, 2020**

**Title**

These Bye-laws may be cited as the Asante Akim North District Assembly (Control of Self Employed) Bye-laws, 2020 and shall apply within the area of authority of the Assembly.

**1. License**

No person shall work as a self-employed artisan or individuals in the area of authority of the Assembly unless he/she has obtained a license issued by the Assembly.

**2. Fee**

The fee payable to the Assembly for any license issued in accordance with these Bye-laws shall be of an amount prescribed by a Fee Fixing Resolution of the Assembly.

**3. Penalty**

Any person who contravenes or fail to comply with any of the provisions of these Bye-laws shall be guilty of an offence and on conviction be liable for a fine not less than 50 penalty units and not exceeding 150 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**4. Interpretation**

In these Bye-laws, “Self Employed Artisan” means any skilled works man in industry or trade and who is not employed in any Government Department or any state corporation or a registered company.

**SCHEDULE**

Filters	Vulcanizers	Photographers
Welders	Bicycle Repairers	Raffia Workers
Straighter	Masons	Glass Workers
Sprayers	Carpenters	Leather Workers
Electricians	Plumbers	Tailors
Upholstery	Wireless & Radio Repairers	Seamstresses
Washman	Steel Benders	Refrigerator
Barbers	Painters	Technician/Others
Metal Workers	Canopy Hirers	Hair Dressers
Blacksmith	Undertakers	Manufacturers of Blocks

**SECTION 16:****(WINNING, EXCAVATION/CONVEYANCE/EXPORT OF STONES, SAND) Bye-laws, 2020****Act 462**

In exercise of the powers conferred on the Asante Akim North District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) the Following Bye-laws are hereby made:

**1. Title**

These Bye-laws may be cited as the Asante Akim North District Assembly.

(Winning/Excavation/Conveyance/Export of stones, Gravel and Sand) Bye-laws, 2020 and shall apply within the area of authority of the Asante Akim North District (Hereinafter referred to as the “Assembly”)

**2. Payment of Exportation fee**

- a. No person shall be permitted to win, excavate, convey, export stones, gravel or sand from the area of authority of the District Assembly unless he or she has paid fee prescribed by the Assembly in a Fee Fixing Resolution of the Assembly and has obtained permit from the environment protection agency or its accredited department in the District.
- b. Any vehicle carrying sand or stones shall be covered.
- c. No person or persons shall sit on sand or stones in a bucket of a vehicle carry in such load.

**3. Penalty**

Any person who contravenes any of these Bye-laws shall be guilty of an offence and shall on conviction be liable to a fine not less than 150 penalty units and not exceeding 250 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**4. Interpretation**

In these bye laws, sand and stone business means any of these groups identified below who are in the sand and stone winning industry: for commercial purpose.

1. Land / Pit owners
2. Sand / Stone Contractors
3. Car Owners
4. Drivers

**SECTION 17:  
(HERBALIST) Bye-laws, 2020**

In exercise of the powers conferred on the Asante Akim North District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) the following Bye-laws are hereby made:

**1. Title**

These Bye-laws may be cited as the Asante Akim North District Assembly (Herbalist) bye- Laws, 2020 and shall apply within the area of authority of the Asante Akim North District Assembly (hereinafter referred to as the “Assembly”)

**2. License**

No Herbalist shall operate within the area of authority of the Assembly unless he or she first obtained a license to do so from the Assembly and unless he or she complies with any condition or conditions on the license.

**3. Fees**

The fee payable to the Assembly for any license issued under these Bye-laws shall be an amount fixed by a resolution of the Assembly.

**4. Penalty**

Any person contravening paragraph 2 of these Bye-laws shall be guilty of an offence and shall on conviction be liable for a fine not less than 50 penalty units and not exceeding 150 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**5. Interpretation**

“Herbalist” means a person holding him or herself out as practicing a system of Psychic and or herbal therapy.

**SECTION 18:  
(PAYMENT OF RATES / LICENSE FEE) Bye-laws, 2020**

**1. Title**

These Bye-laws may be cited as the Asante Akim North District Assembly (Payment of Rates) Bye-laws, 2020 and shall apply within the area of authority of the Asante Akim North District Assembly.

**2. Fees**

a. It shall be the duty of any person liable to pay rates as approved by the Fee Fixing Resolution to the Asante Akim North District Assembly hereinafter referred to as the “Assembly on or before 1st April each year.

b. The assembly reserves the right to exert any reasonable pressure to bear on rate payer to pay his or her rate and or prosecute any defaulter.

c. All seized items by the Assembly shall by court order be auction to the public after (10) days of the seizure of the items when left uncollected by their owners. The Proceeds from the auction shall be paid into the Assembly coffers.

d. Any officer, agent or employee acting on behalf of the Assembly to comply with Section 3 of these Bye-laws shall not be liable for such acts done while carrying out official duty or duties.

**3. Obstruction**

No person or group of persons shall obstruct any officer or agent of the Assembly in carrying out the provision.

**4. Penalty**

Any person who fails to pay any rate imposed by the Assembly and or contravenes any of this Bye-laws commits an offence and on conviction be liable for a fine not less than 50 penalty units and not exceeding 150 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**5. Interpretation**

In these Bye-laws “Rate” means all rates fees, tolls, levy, licenses, fines, taxes imposed by the Assembly in a Fee Fixing Resolution. “Reasonable pressure” means seizure of goods, closure of licensee’s premises, Stores, ware houses or any enclosure where wares are kept for sale.

**SECTION 19**  
**(CLEANSING) Bye-laws, 2020**

In exercise of the powers conferred on the Asante Akim North District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) hereby make this Bye -Laws:

**1. Title**

These Bye-laws may be cited as the Asante Akim North District Assembly (Cleansing) Bye-laws, 2020 and shall apply within the area of authority of the Assembly.

**2. Unauthorized Structures**

- a. The Asante Akim North District Assembly may order the destruction or removal of any unauthorized structure(s) attached to any property or structure in the District.
- b. Where packing cases are arranged in front of a building in such a way that-
  - i. They constitute a danger or obstruction to any person, or
  - ii. They provide accommodation of a sort for a person, animal or thing, they shall be removed without notice.

**3. Parking of vehicle in public pathway**

Any person who-

- a. Parks a vehicle; or
- b. Parks goods or items in any public pathway or pavement shall be guilty of an offence.

**4. No Posters at unauthorised places**

No posters, bills, placards, paper sheets or other materials used for advertisement or notices shall be posted or stack on any wall, tree, electric poles or fixtures other than-

- (a) Spaces specifically provided or approved by the Asante Akim North District Assembly for such purposes; or
- (b) Property owned or otherwise possessed or occupied by the advertiser.
- (c) This paragraph shall not apply to advertisement or posters for elections or other such occasions initiated by the Government except that the Electoral Commission shall liaised with the Asante Akim North District Assembly on how election posters and banners shall be posted.
- (d) The Asante Akim North District Assembly shall cause people who disregard the pasting of notices at appropriate places to clean the area where the notices or advertisement have been pasted.
- (e) For purposes of Bye-law 3, the Security department of the Asante Akim North District Assembly shall monitor the compliance of Bye-law 3.

**5. No littering**

Any person who throws litter, refuse or other matter which may cause nuisance or block the water passage provided by a gutter or drain, shall be guilty of an offence.

**6. Obstruction**

Where the Assembly under its powers sets a Health/Environmental Day, any person who on the Health Day obstructs-

- (a) Any person, authorized to cleanse any area of the Asante Akim North District Assembly, shall be guilty of an offence and liable to a fine not less than 50 penalty units and not exceeding 150 penalty units or imprisonment for a term between three (3) to (6) months or to both.

**7. Obstructing traffic**

- a. No bottles, empty cases, spare parts of vehicles or derelict vehicles and building materials and equipment (sand, gravels, blocks, cement, iron rods, roofing sheets, lumber, concrete mixer, wheelbarrow, block moulding machines, etc.) shall be placed, parked, or allowed to cause obstruction to traffic or other users of the road, be an eyesore or unpleasant to the public.
- b. The Asante Akim North District Assembly shall have a task force, which shall ensure that broken down vehicles within the District are towed at a fee against the owner or the person in charge at the time of the break down off the road.
- c. With respect to heavy-duty vehicles, the task force shall liaise with the Police Motor Traffic Transport Union to forestall traffic congestion.

**8. Prohibition**

- a. To improve the scenic beauty of the District it shall be an offence for a person to construct a structure attached to a building or along streets without a written permission from the planning department of Asante Akim North District Assembly;
- b. Where such structures exist without the written consent, the Asante Akim North District Assembly shall notify the owner or occupier to remove same where it is located at an unauthorized place. The Asante Akim North District Assembly's written notice shall state the period required to remove the structure;
- c. If the owner or occupier fails to remove the unauthorised structure, after the requisite notice has elapsed, the Asante Akim North District Assembly shall remove the structure and surcharge the owner or occupier with the cost of removing the structure;
- d. Where the structure's location is appropriate, but had no permission to build, the owner or occupier shall pay a fine of between 120 to 200 penalty units' payable to the Asante Akim North District Assembly.
- e. Any person who violates Bye-law 7 shall be guilty of an offence and shall be liable on summary conviction to a fine of not less than 150 penalty units and not exceeding 250 penalty units payable to Asante Akim North District Assembly or in default to a term of imprisonment between three (3) to six (6) months or both.

**9. Frontage of buildings**

- a. The frontage of every commercial or industrial building shall be concreted, cemented or otherwise solidly paved, slabbed, tiled or culverted by the owner or occupier to the satisfaction of the Asante Akim North District Assembly Engineer who shall provide guidelines and directions for such work.
- b. Where the owner or occupier of a commercial or industrial building does not comply with the provision of these Bye-laws the Engineer or the Town Planning Officer shall serve a written notice given the owner or occupier fourteen days to undertake the work;
- c. Where after the notice the owner fails to undertake the work, the Asante Akim North District Assembly shall do so and recover the cost of removal as if it were a debt owed to Asante Akim North District Assembly from the owner or occupier of the building concerned together with a punitive fine of not less than 150 penalty units and not exceeding 250 penalty units payable to Asante Akim North District Assembly or in default to a term of imprisonment between three (3) to six (6) months or both.
- d. Owners or occupiers of stores, shops, stall and markets spaces shall keep their doors, frontage and surrounding clean and clear of filth;
- e. Where a person is permitted or otherwise licensed to trade, work or use for any purpose the frontage of a building, the owner or occupier of the building or other licensor shall be solely or jointly liable with the licensee for the default of that person under this sub-section.

**10. Nuisance**

Any person who for the purpose of his trade, vacation or other business causes smell or other nuisance to the detriment of his neighbor or the public, shall be guilty of an offence.

**11. No liability**

No person authorized by the Assembly to destroy, remove or otherwise dispose of anything under these Bye-laws shall be liable to any person for any loss whether sustained thereby.

**12. Offence and Penalty**

Except where penalty is expressly provided, any infringement or breach of any of these Bye-laws may be met with abatement by the Assembly with or without notice or be punishable by a fine of not less than 150 penalty units and not exceeding 250 penalty units payable to Asante Akim North District Assembly or in default to a term of imprisonment between three (3) to six (6) months or both.

**SECTION 20:  
(TEMPORARY STRUCTURE) Bye-law, 2020**

**1. Title**

These Bye-laws may be cited as the Asante Akim North District Assembly (Temporary Structure) Bye-laws, 2020 and shall apply within the area of authority of the Asante Akim North District Assembly (hereinafter referred to as the "Assembly").



**2. Permit to Erect A Kiosk**

- a. No person shall erect a Temporary Structure as stated in the schedule without obtaining a permit from the Assembly.
- b. All permits granted under Section 2a of this Bye-laws are subject for renewal every twelve (12) months from the time permit was granted.

**3. Fee**

- a. No person shall erect a temporary structure for the sale of anything within the jurisdiction of the Assembly unless he or she has paid to the Assembly a fee or fees that may be prescribed by the Assembly in a fee fixing resolution.
- b. Any structure constructed without authority from the Assembly shall be pulled down and the cost of pulling down the structure shall be charged against the owner.

**4. Penalty**

Any person who obstructs an agent of the Assembly in performance of his duties. Under section 4 of these Bye-laws commits an offence and on conviction be liable for a fine not less than 150 penalty units and not exceeding 250 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**SCHEDULE:**

Structures constituting temporary structures include kiosk, sheds and the like.

**SECTION 21:  
(CHILDREN) Bye-laws, 2020**

1. These Bye-laws may be cited as the Asante Akim North District Assembly (Children) Bye-laws, 2020 and shall apply within the area of authority of the Asante Akim North District Assembly (hereinafter referred to as the "Assembly").

2. No person shall employ a child in commercial activities except where the employment is within the child's own family and involves any light work of an agricultural or domestic character only.

3. No person shall allow his or her child of school going age between the ages of 6-15yrs to stay at home without going to school.

**4. Penalty**

Any person who contravenes any provision of these Bye-laws shall be guilty of an offence and on summary conviction, be liable for a fine not less than 50 penalty units and not exceeding 150 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**5. Interpretation**

"Children" means person under the age of 15 years. Commercial undertaking include: -

- a. Commercial establishments and office, including establishments engaged wholly or mainly in the sale, purchase distribution, insurance, negotiation, loan or administration of goods or services of any kind.
- b. Establishment for the treatment or care particularly of the aged, infirm, sick, destitute or mentally unfit.
- c. Hotels, Restaurants, Boarding Houses, Clubs, Cafes and other refreshment houses.
- d. Theatre and places of public amusements
- e. Attending and watching film show, concert, dances, video shows.
- f. Any establishment similar in character to these enumerated in the proceeding sub-clauses.

**SECTION 22:  
(CONTROL OF BUILDINGS) Bye-laws, 2020**

**1. Title**

These Bye-laws may be cited as the Asante Akim North District Assembly (Control of Buildings) Bye-laws, 2020 and shall apply within the area of authority of the Asante Akim North District Assembly (hereinafter referred to as the “Assembly”).

**2. Building permits**

- a. No person shall erect any building or execute any building work within the area of authority of the Asante Akim North District Assembly except under and in accordance with the terms of a building permit issued by the Assembly.
- b. Every building permit shall specify the site and floor area of the building.
- c. There shall be payable for any such permits a fee of an amount fixed by a Fee Fixing Resolution of the Asante Akim North District Assembly.

**3. Unauthorized**

- a. If any building is being erected or had been erected or if any work is being carried out or has been in contravention of these Bye-laws the Overseer or Inspector may give a writing notice to the owner or the occupier of such building, requiring him to write to the District Assembly showing sufficient cause why such building or work should not be removed, Altered or pulled down.
- b. If such owner or occupier fails to show sufficient cause why such building work should not be removed, altered or pull down it shall be lawful for the Assembly to carry out the alteration or pull down of such building work specified in the notice and the Assembly shall recover all expenses incurred from the owner or occupier as if it were a debt from such person to the Assembly.

**4. Penalty**

Any person who contravenes these by-laws commits an offence and shall on conviction, be liable for a fine not less than 150 penalty units and not exceeding 250 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**5. Interpretation**

In these Bye-laws “building” means any structure whatsoever, “overseer” or inspector” means an officer appointed by the District for the purpose of inspecting building operations.

**SECTION 23:  
(REMOVAL OF FAECAL MATTER) Bye-laws, 2020**

**1. Title**

These Bye-laws may be cited as the Asante Akim North District Assembly (Removal of faecal matter) Bye-laws, 2020 and shall apply within the area of authority of the Asante Akim North District Assembly (hereinafter referred to as the “Assembly”).

**2. Control by Assembly**

- a. In all towns set out in the scheduled to these Bye-laws, the removal of faecal matter from all premises in which private latrines are kept shall be under the control of the Assembly and no person other than a person authorized by the Assembly shall remove night soil from such private latrines.
- b. No person shall keep pan latrine in his or her premises.
- c. The owner or occupier of any premises in which private’s latrines are kept shall give notice of the keeping of such private latrines to the Assembly which shall provide service for the removal of the faecal matter from such private latrine.

**3. Fee**

There shall be payable to the Assembly by the owner or occupier in respect of the service for which provision is made by the Assembly under these Bye-laws whatever fee as may be fixed from time to time by a fee fixing resolution of the Assembly.

**4. Penalty**

Any person other than a person authorized by the Assembly who removes faecal matter from any premises to which the provisions of these Bye-laws apply and every owner or occupier who permits any unauthorized person to remove such faecal matter or who fails to notify the Assembly as required by the provision of these Bye-laws shall be guilty of an offence and on conviction be liable to a fine not less than 50 penalty units and not exceeding 150 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**5. Interpretation**

In these Bye-laws "A private Latrine" means a toilet facility such as Water closet, KVIP, ventilated improved pit and others capable of being removed by mechanical means (cesspool emptier) without causing any nuisance, installed for use of a person or persons living within a single house, a compound house or a self-contained house.

**SECTION 24:  
(LICENSE OF BICYCLE) Bye-laws, 2020****1. Title and Application**

These Bye-laws may be cited as the Asante Akim North District Assembly (Licensing of Bicycles) Bye-laws, 2020 and shall apply within the area of authority of Asante Akim North District Assembly (hereinafter referred to as "Assembly").

**2. Bicycle**

Any person who owns a bicycle within the area of authority of the Assembly referred to as the "owner" in these Bye-laws, shall obtain from the Assembly in respect of that bicycle a license hereinafter referred to as "Bicycle License".

**3. From Duration**

A bicycle license shall be valid as from the date of issue until the 31 December, of each year.

**4. Bicycle License**

- a. A bicycle license shall be in such form as the Assembly may determine.
- b. A license fee shall be paid annually by any bicycle owner, in respect of each bicycle, as fixed by the Fee Fixing Resolution of the Assembly.
- c. A bicycle licensed under these Bye-laws shall affix to it, identification number plate obtained from the Assembly.
- d. The Assembly shall keep a register of all bicycles licensed by it and shall specify in the register the name and address of every person to whom a bicycle license has been issued.
- e. For the purpose of these Bye-laws any person in whose custody or possession or in whose house or premises a bicycle is found or seen shall unless the contrary is proved, be deemed to be the person who owns the bicycle.

**5. License to be Produce on demand**

- a. It shall be the duty of any person who owns a bicycle to produce receipt for examination to either a police officer or an officer of the Assembly who so request it.
- b. Any person to whom a bicycle license has been issued shall, while the license remains in force keep on the bicycle a badge of a type approved by the Assembly for use during the year in which the license is issued.

**6. Penalty**

- a. Any person who owns a bicycle without license in the Assembly's Administration area shall be guilty of an offence and shall on summary conviction be liable to a fine not less than 50 penalty units and not exceeding 150 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.
- b. It is an offence to move a bicycle without Headlight on it in the night. Any person who contravenes this bye law shall be liable to a fine not less than 150 penalty units and not exceeding 250 penalty units payable to the Assembly or to a term of imprisonment of not less than 3 months and not exceeding 6 months or to both.
- c. Any person who without any tangible justification knocks pedestrian with a bicycle shall be dealt with according to motor traffic regulation.

**SECTION 25:  
(CONTROL OF MILLS) Bye-laws, 2020**

**1. Title and Application**

These Bye-laws may be cited as the Asante Akim North District Assembly (Control of Mills) Bye-laws, 2020 and shall apply within the area of authority of the Asante Akim North District Assembly (hereinafter referred to as the “Assembly”).

**2. License**

- a. No person shall be permitted to keep a mill within the area of authority of the Assembly unless he or she has obtained a license issued by the Assembly.
- b. No person or persons shall cite a stone mill in a residential within the Assembly’s area.

**3. Fee**

A license issued by the Assembly shall be valid for a period of one (1) year subject to renewal.

There shall be payable to the Assembly for any such license a fee prescribed by the Assembly in “Fee Fixing Resolution”.

**4. Infections**

No owner of a mill or any person suffering from infectious or contagious diseases shall be allowed to enter premises where a mill is erected.

**5. Uses of the Mill**

The building in which a mill is erected shall not be used as a living or sleeping room.

**6. Cleanliness**

The person of a mill or person in charge shall keep the premises in a clean condition and shall brush, sweep or otherwise clean away all dirt and rubbish there before leaving at the end of the day’s work.

**7. Hours of Operation**

The mill shall operate between the hours of 5:00a.m. and 8:00p.m.

**8. Obstruction**

No person shall obstruct or resist any officer or other person appointed by the Assembly is acting or purported to be acting in the performance of any duties relating to any of the purposes of these Bye-laws.

**9. Penalty**

And shall, on conviction be liable for a fine not less than 50 penalty units and not exceeding 150 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**10. Interpretation**

In these Bye-laws “mills” include:

- a) Any building fitted with machinery for the purpose of grinding corn, millet, coconut, cassava, palm-nut etc.
- b) Where wheat, corn or any other type of flour is mixed or in any way handled.
- c) Where stone is grinded in a machine

**SECTION 26:  
(CONTROL OF BAKERS) Bye-laws, 2020**

**1. Title**

These Bye-laws may be cited as the Asante Akim North District Assembly (Control of bakers) Bye-laws, 2020 and shall apply within the area of authority of the Asante Akim North District Assembly (hereinafter referred as the “Assembly”).

**2. Bakers Premises**

No bread shall be prepared or baked for the purpose of sale in any place other than premises, which have been approved and licensed by the Assembly.

**3. Bakers License**

The fee for every license issued under these Bye-laws shall be a fee fixed by a resolution of the Assembly. The license shall be in the form specified in the scheduled to these Bye-laws.

**4. Condition to Comply with**

No. premises shall be licensed for the preparation or baking of bread for sale unless the following conditions have been complied with:-

- a. Storage for flour and other materials
- b. Storage for the finished bread or other products of the bakery.

**5. Room use for Storage**

- a. Rooms used for storage shall be rat-proof and properly ventilated. Materials stored in the room shall be kept from having contact with the floor and the walls. No bread making material shall be stored in a room which is not directly connected with the work of the bakery.
- b. rooms used for storage or display or sale of bread shall be provided with sufficient shelves, benches or tables. Bread stored and offered for sale shall be protected from contamination by being kept in suitable cupboards or showcases or in wrapping materials approved by the District Director of Health Service.

**6. Room not to Use for Other purposes**

No room in the bakery shall be used as a living or sleeping room or for any purpose not directly connected with bakery of bread.

**7. Sanitation and Cleanliness**

Suitable sanitary accommodation shall be provided for the use of persons employed in the bakery and there shall be facilities for the washing of hands. Persons employed in the mixing and kneading rooms shall be supplied with quantity of aprons, overalls and towels capable of being washed.

**8. Smoking Bakery**

- a. Smoking is prohibited in any bakery within the jurisdiction of the Assembly.
- b. Any person who suffers from a festering wound seen on the hands or arms discharging ears or who suffers from attacks of diarrhea or vomiting shall not take part in the handling or preparation of any bakery product.
- c. The proprietor or proprietress or manager or manageress of the bakery as soon as he or she becomes aware of any sickness in any person employed shall not permit the person to enter the premises and or handle any equipment used in the bakery until such person or persons are certified by the District Director of Health Service to be free from such sickness.

**9. Inspection**

The Director of Health Service or such other person as may be authorized by the Assembly shall have power to enter any bakery licensed under these Bye-laws for the purpose of inspection between the hours of 6:00a.m. and 12am mid-night and no person shall obstruct him in the performance of his duties.

**10. Revocation of License**

The Assembly shall revoke any license granted under these Bye-laws if any alteration is made to any premises there under the Bye-law after the license has been granted or if the holder of the license has been convicted under any of the provision of these bye -laws.

**11. Penalty**

Any person who contravenes any of the provision of these Bye-laws shall be guilty of an offence and shall on summary conviction be liable for a fine not less than 50 penalty units and not exceeding 150 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**SCHEDULE**

LICENSE is hereby granted to ..... of or house number .....  
to keep a bakery on the aforesaid premises until the ..... day of ..... 20....  
Made by the Asante Akim North District Assembly sitting on.....

**SECTION 27:  
(MARKET) Bye-laws, 2020**

1. These Bye-laws may be cited as the Asante Akim North District Assembly (Market) Bye-laws, 2020 and shall apply within the area of authority of the Asante Akim North District Assembly (hereinafter referred to as “the Assembly”).

**2. Control of Stores/Stalls**

The Assembly shall for the purpose of and subject to these Bye-laws appoint a management committee for each of the markets in the District.

**3. Allotment of Stores / Stalls**

- a. Store/stall shall be allotted in such manner as the Assembly may from time to time direct.
- b. Subject to the provisions of paragraph (a) of these Bye-laws, applicant for the allotment of stores/stalls shall be made to the Assembly and allotment of available store/stall shall be determined by the Assembly and upon payment of the prescribed rent thereof.
- c. The Assembly may refuse allotment of any store/stall to an applicant previously convicted of an offence under these Bye-laws.

**4. Rent**

Rent for stores/stalls shall be of an amount fixed and approved by resolution of the Assembly.

**5. Receipts for Rent**

- a. On payment of rent for stores/stalls a receipt specifying the period in respect of which it is paid shall be issued to the occupier and the receipt shall be prima facie evidence of the payment of rent for the specified period.
- b. Failure to produce the receipts on demand by a person authorized by the Assembly shall render occupier of a stores/stall liable to ejection from the store/stall.
- c. Any person served with a notice of ejection (which shall be in such form as the Assembly may direct) who fails to give up possession of the store/stall in accordance with the terms of notice shall be guilty of an offence under these Bye-law; and shall on conviction be liable for a fine not less than 150 penalty units and not exceeding 250 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**6. Payment for Stall Rent**

All rents shall be payable monthly, weekly or daily in advance and in the case of monthly or weekly occupation shall expire on the last day of the month or week in which rent has been paid. In the case of an allotment by the month, the occupier of any store/stall shall give notice of intention of discontinue the use thereof at least three (3) days before the expiration of the period in respect of the succeeding days.

**7. Subletting of Stalls**

No person shall sublet any store/stall, except by permission in writing to the Assembly or in any way share with any person in respect of which rent is payable.

**8. Provision of Selling outside**

- a. No person shall sell or offer for sale or exhibit for sale during market hours any article at any place other than the approved markets of the Assembly save in accordance with a license so issued by the Assembly
- b. Any license issued under the provision of paragraph (1) of the Bye-laws shall be inform stipulated in schedule and the fee payable therefore shall be that fixed by a Fixing Resolution of the Assembly.
- c. Any person who sells any article outside the market without a license issued in accordance with this Bye-laws shall be guilty of an offence and shall on conviction be liable for a fine not less than 150 penalty units and not exceeding 250 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**9. Specified Commodity**

The Assembly may allocate an area of the market to seller of any specified commodity and shall be an offence to sell such specified commodity elsewhere in the market.

**10. Daily Sellers**

- a. A part of the market shall be specifically set aside by the Assembly for use of daily sellers who shall pay to the Assembly such daily fee as has been fixed by resolution of the Assembly.
- b. On payment of the fee a receipt specifying the date in respect of which the payment is made shall be issued to the seller and the receipt shall be prima facie evidence of the payment of the fee for the specified date.
- c. Failure to produce the receipt on demand by a person authorized by the Assembly shall render the daily seller to ejection from the market.
- d. Any person served with a notice of ejection from the market which shall be in such form as the Assembly may (direct) who remains in the market shall be guilty of an offence and shall on conviction be liable for a fine not less than 150 penalty units and not exceeding 250 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both

**11. Sales to be from Table**

No person within the market shall expose any article or foods for sale save from stall or table or other support of minimum height of twenty inches from ground level

**12. Screening of Food**

No person shall expose for sale in any market, meat, bread, and palm wine, odoka, cooked or prepared food unless the same is protected by means of screen of a pattern approved by the District Director of Health Service.

**13. Prevention of Diseases**

Any person suffering from any infections or contagious disease shall not enter any market and any person suffering from such disease who enters the market shall be guilty of an offence and shall on conviction be liable to a fine not less than 150 penalty units and not exceeding 250 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**14. Cleanliness**

- a. Every occupier of a store /stall during his / her occupation thereof shall keep the same in a clean state and shall brush, sweep or otherwise clean away dirt and brush there before leaving at the end of the day's selling.
- b. Every person occupying a stall or using table support for the purpose of exposing for sale of food thereon shall wash with clean water before and at the end of the day's selling from such stall, table or other support.
- c. All dirt, rubbish and sweeping shall be deposited in covered receptacle provided by the Assembly for the purpose.

**15. Prohibited Article**

No person shall bring or cause to be brought into market or have therein any of the following:

- a. Any live animal except birds
- b. The skin of any animal unless it be dry and properly cured
- c. The offal of any animal except by permission of a sanitary officer of the Assembly.

**16. Cooping of Birds etc.**

Fowls, ducks, guinea-fowls and turkeys offered for sale in the Market shall be kept in coops or restrained in any other humane manner.

**17. Control of Children**

Any person in charge of a child in the market shall be responsible for the good behaviour of such child and shall clean up any nuisance that such child may cause.

**18. Butcher's Clothing**

Butchers and their assistants when engaged in carrying or selling meat, shall wear clean clothing of a style approved by the Sanitary Officer of the Assembly.

**19. Unwholesome Food**

Any person who brings into the market or sells or offers for sale therein any meat, fish, bread, palm-wine or odoka, cooked food or other prepared food which is unwholesome, shall be guilty of an offence and on conviction shall be liable for a fine not less than 150 penalty units and not exceeding 250 penalty units payable to the Assemble or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**20. Night Traders to Pay fee**

Any person or persons who sells or offer for sale at any towns or villages within the jurisdiction of the Assembly during the night between the hours of 6pm – 12 midnight shall pay a fee as approved by the Assembly in the fee fixing resolution.

**21. Market hours**

The market shall be opened to the public between the hours of 5: a.m. and 7: p.m.

**22. Prohibition of Market**

No person shall use the market as a sleeping place, and any person found using the market as a sleeping place, shall be guilty of an offence and on conviction shall be liable for a fine not less than 150 penalty units and not exceeding 250 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**23. Right to enter Market**

It shall be lawful for the District Co-ordinating Director or the District Director of Health Services or persons representing them or either of them, to enter the market at any time and inform the Assembly of any non-compliance with any matter contained in these Bye-laws.

**24. Obedience to Direction of Assembly**

Every person using the market shall obey the reasonable direction given for the purpose of preserving cleanliness, order and regularity in such market and of facilitating the conduct of business therein.

**25. Naked Light**

No person or persons shall bring to the market any naked light.

**26. Extension of Power/electricity**

No person shall temper with or make extension of power or electricity to the market without the approval of the Assembly.

**27. Expansion/extension of market structure**

No person shall make extension /expansion of market stores/stalls/sheds allocated to him /her or attempt to construct any structure in the market without the approval of the Assembly.

**28. Market Queens**

It is prohibited for any person to impose him or herself Queen or King Title in any of the markets within the administrative boundaries of the Asante Akim North District without prior approval by the Assembly.

**29. Appointment Market leaders**

The Assembly shall by nomination from the market Association appoint market leaders who shall be members of the market management committee.

**30. Functions of leaders.**

The market leaders shall operate within the market Bye-laws of the Assembly. No person or persons have the right to prevent any person from selling or sending his /her goods to the market unless he/she has been mandated to do so by the Assembly.

**31. Interpretation**

In this Bye-laws,

- a. Naked light means any light which is not covered or protected and can at any time cause fire out brake in the market.
- b. Unwholesome means “food not covered wholly and or suspected to be unfit for human consumption

**32. Penalty**

Any person who fails to comply with or contravenes any of the provisions of this Bye-laws, shall be guilty of an offence and on conviction shall be liable for a fine not less than 150 penalty units and not exceeding 250 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.



**SECTION 28:  
(CITY GUARD) Bye-laws, 2020**

**1. Title**

The Bye-laws may be cited as the Asante Akim North District Assembly (City Guard) Bye-laws, 2020 and shall apply within the area of authority of Asante Akim North District Assembly.

**2. Establishment of Guard.**

There shall be established in the Assembly a City Guard/Security unit. The City Guard Unit established under this Bye-law shall carry out security functions City of the Assembly and shall submit reports on security functions it carried out to the District Chief Executive.

The City Guard / Security Unit of the Assembly shall submit a copy of its security report to its Core Management and such other persons as it is required to submit the report.

**3. Functions**

The role of the City Guard / Security Unit shall include the following:

- a) Act as the Police of the Assembly to enforce all categories of Assembly Bye-laws.
- b) Direct traffic at vantage points and Zebra crossing for the safety of Pedestrians, school children and motorist. They shall also control traffic at where no traffic light post exists.
- c) Assist personnel of the Police Service to arrest suspects, carry out initial screening, investigate and prosecute offenders of Assembly Bye-laws in court.
- d) They shall assist the Assembly in Revenue Mobilization, administration and security functions as follows:
  1. Provide security protection to Revenue Collectors;
  2. Verifying of registration of all commercial vehicles
  3. Provide security protection to members of other departments
  4. Provide security protection to Assembly properties
  5. Represent the Assembly on National Parades
  6. Perform minor administrative duties in the office
  7. Perform other duties from time to time as may be directed by management.

**4. Obstruction Inciting**

- a. It shall be an offence for any person or persons to obstruct any City Guard from discharging his duty.
- b. It shall be an offence for any person who without lawful justification or excuse, the proof of which shall be on him, incites any person to refuse to carry out any instruction by any City Guard or assist any person to make a false statement with regard to his offence.

**5. Penalty/Fines**

Any person or persons who contravenes Sub-section 4a and 4b of this Bye-laws has committed an offence and is liable for a fine not less than 50 penalty units and not exceeding 150 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**SECTION 29:  
(DISTRICT WEEKLY LOTTO) Bye-laws, 2020**

**1. Title**

These Bye-laws may be cited as Asante Akim North District Assembly (District Week Lotto) Bye-laws 2020 and shall apply within the area of authority of Asante Akim North District Assembly (hereinafter referred to as “the Assembly”)

**2. Registration**

No person shall operate a District Weekly Lotto unless he or she is registered by the Assembly.

**3. Security Deposit**

A person registered to operate a District Weekly Lotto shall pay security deposit to be determined by the Assembly in a fee fixing resolution.

**4. Fees**

A lotto operator shall pay annual registration fee and weekly operation fees as may be determined by the Assembly in a fee fixing resolution.

**5. Offence**

Any person who contravenes any of the provisions of these Bye-laws shall be guilty of an offence and liable on conviction to a fine not less than 150 penalty units and not exceeding 250 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**6. Interpretation**

In these Bye-laws District Weekly Lotto includes any form of lotto other than the National Weekly Lotto organized by the National Lottery Authority.

**SECTION 30:  
(PROTECTION OF STREAMS/RIVER BODIES) Bye-laws, 2020**

**1. Title**

These Bye-laws may be cited as the Asante Akim District Assembly (Protection of Streams/River Bodies) Bye-laws 2020.

**2. Use of Explosive and Toxic Waste Prohibited**

No person shall within the jurisdiction of the District Assembly hereinafter referred to as Assembly pollute any river or stream by the use of dynamite, or other explosive substance or by the use of any obnoxious or poisonous chemical/matter.

**3. Disease Prohibited**

Any person suffering from any infectious or contagious disease (e.g. Guinea worm) and others shall not step in any stream or river.

**4. Felling of Trees on River Banks**

No person shall fell tree on the river banks unless it is about 50 metres away from the river or stream.

**5. Farming on River Bank Prohibited**

No person or persons shall farm on the river banks unless it is about 50 metres away from the river or stream.

**6. Throwing of Rubbish or Defecating in Rivers/streams or its banks**

- a. No person shall throw rubbish or defecate in any stream/river or the banks of the streams/rivers or soil within the immediate vicinity of the source of the stream/river
- b. Nobody shall block the free and natural flow of river sources /courses.
- c. Nobody shall distill Akpeteshie alongside rivers without permit.
- d. No person or persons shall undertake any mining activities within 100 metres radius of a river/stream.

**7. Washing of Vehicles in the Stream**

No person shall wash vehicle in the stream/rivers or park at the shoulders of a highway and fetch water from a nearby stream/river to wash a vehicle.

**8. Penalty**

Any person who contravenes any of these Bye-laws shall be guilty of an offence and liable on conviction for a fine not less than 50 penalty units and not exceeding 150 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**SECTION 31:  
(MAST/NETWORK TOWER) Bye-laws, 2020**

**1. Title/Application**

These Bye-laws may be cited as the Asante Akim District Assembly (Mast/Network Tower) Bye-laws, 2020 and shall apply within the area of authority of the Asante Akim North District Assembly.

**2. Permit**

No person or persons shall erect Mast or Network Tower within the area of authority of Asante Akim North District Assembly except under and in accordance with the terms of a building permit issued by the Assembly.

**3. Environmental Impact Assessment Location of Tower Permit fee**

- a. All permits approved under these Bye-laws shall attach to it an Environmental Impact Assessment report from the Environmental Protection Agency or its accredited Agent in the District.
- b. Every permit shall specify the site and floor area of the Mast/Tower.
- c. There shall be payable for any such permit an amount fixed by a Fee Fixing Resolution of the Asante Akim District Assembly.

**4. Transfer of Land**

Any land lord or land owner wishing to release or transfer Land for the purpose of constructing Mast/Net Tower shall first seek clearance from the Asante Akim North District Assembly.

**5. Payment of fee by Landlords**

There shall be payable for such lands released, a fee of an amount fixed by a fee fixing resolution of the Asante Akim North District Assembly

**6. Unauthorized Construction**

If any Mast/Tower is being erected or had been erected or any work is being carried out or has been on contravention of these Bye-laws, the overseer/inspector or any Assembly's representative responsible for that purpose may give a written notice to owner or the company of that Mast/Tower, requiring him to write to the District Assembly showing sufficient cause why such Mast/Tower should not be removed, altered or pull down.

**7. Authority to be sanction**

- a. If such owner/company fails to show sufficient cause why building work should not be removed, altered or pull down, it shall be lawful for the Assembly to carry out the removal, alteration or pull down of such building work specified in the notice and the Assembly shall recover all expenses incurred from the owner or company as if it were debt to the Assembly.
- b. No mast/Tower shall be erected at residential areas.

**8. Penalty**

Any person who contravenes this Bye-law commits an offence and shall on conviction be liable for a fine not less than 150 penalty units and not exceeding 250 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**SECTION 32:  
(COMMERCIAL VEHICLE/DRIVERS LICENSE) B**

**1. Title/Application**

These Bye-laws may be cited as the Asante Akim North District Assembly (commercial vehicle/drivers license) Bye-laws 2020 and shall apply within the areas of authority of the Asante Akim North District Assembly.

**2. Commercial Vehicle license**

- a. No person or persons shall use or allow, cause, permit any vehicle to be used for commercial purposes within the area of authority of Asante Akim North District Assembly, unless in addition to being licensed under the road traffic ordinance, it has been licensed for use as a commercial vehicle under these Bye-laws.
- b. No person shall drive a commercial vehicle without a license issued under these Bye-laws.

**3. License Fee**

A license shall be issued on the payment of such fees as may be fixed by a resolution of the assembly.

**4. Expiry of License**

A license issued under these byelaws shall expire on the 31st day of December of the year in which it is issued.

**5. Drivers**

Every commercial vehicle driver shall obtain commercial driving license from the Asante Akim North District Assembly.

**6. Age Limit**

No commercial driver's license shall be granted to any person under the age of 25 years.

**7. Driver to produce License**

The driver of a commercial vehicle shall on being requested by any person authorized by the assembly or a police officer to produce the license under these bye laws shall do so without any resistance.

**8. Penalty**

Any person who contravenes any provision of these bye laws shall be guilty of an offence and shall be liable on conviction by a court to a fine not less than 50 penalty units and not exceeding 150 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**SECTION 33:  
(CONTROL AND PREVENTION OF BUSHFIRE) Byelaws, 2020**

**1. Title/Application**

This Bye-laws may be cited as the Asante Akim North District Assembly (control and prevention of bush fire) Bye-laws, 2020 and shall apply within the areas of authority of Asante Akim North District Assembly.

**2. Offence to Set fire**

It shall be an offence for any person or persons to set fire of any kind to the bush, forest, grass, farm, herbage and dead wood. It shall also be offence to set fire to the bush for the purposes of hunting burning of charcoal, and farming distilling of Akpeteshie during dry seasons.

**3. Permit To Set Fire**

Any person who wishes to use fire for the purposes as stated in section 2 of these bye laws shall first seek the approval of the Asante Akim North District Assembly who shall notify the national fire service and the community fire fighter and volunteers to provide protection and advice.

**4. Report Fire Burning**

Any person who by accident set fire to the bush, or notice any bush burning, shall quickly report to the community fire fighter/volunteers and national fire service for immediate steps to fight the fire and consequently investigate the causes and report to the District Assembly.

**5. Penalty**

Any person who contravenes any section of this Bye-law shall be guilty of an offence and shall on conviction be liable for a fine not less than 150 penalty units and not exceeding 250 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**6. Interpretation**

For the purpose of these Bye-laws: fire making equipment- include matches, faggots and any such thing as might generate fire. "dry season" means period from 1st November to 31st march.

**SECTION 34:**  
**(CONTROL OF HOTELS, RESTAURANT AND EATING HOUSES OR CHOP BARS) Bye-laws, 2020.**

**1. Title/Application**

This Bye-laws may be cited as the Asante Akim North District Assembly (control of Hotel, Restaurant and Eating places or Chop Bar) bye laws, 2020 and shall apply within the areas of authority of Asante Akim North District Assembly.

**2. Permit**

- a. No person or persons shall use or allow, cause permit any place to be used as a hotel, restaurant, eating house or a chop bar unless such a place has been approved and licensed by the assembly.
- b. Any person or persons who have been granted a permit to operate under subsection 2 of these Bye-laws shall thoroughly be screened by a medical Officer and Certificate of fitness shall be issued to the person by the Health authority which shall be produced at all times on demand by any health officer for inspection.

**3. License fee**

There shall be payable for any such license, a fee fixed by a resolution of the assembly.

**4. Expiry of License**

Any license issued under these Bye-laws shall expire on the 31st December.

**5. Condition of Permit**

- a. Approved permit shall be attached to it such conditions as may be prescribed by the assembly.
- b. Subject to the provision of paragraph (5) of these Bye-laws the following condition shall apply:
- c. All food sold for human consumption must be prepared in the most hygienic manner and it shall be free from dirt, flies, ants and other insects.
- d. It shall be protected against any contamination.
- e. A health officer may withdraw any license if it is found out that the holder is suffering from infections or contagious disease.
- f. A holder of such license shall not sell food within fifty meters of any lavatory or bath house near a refuse dump and any other unauthorized places.
- g. No proprietor of a restaurant or eating house or persons in charge shall allow any person suffering from infections, contagious disease, a festering wound or sore discharging ear or who is suffering from diarrhea or vomiting shall take part in the preparation or serving of food in connection with a restaurant or eating house.

**6. Premises**

- a. The premises and their environment approved for the purposes of a restaurant or eating house shall be prescribed by the District Assembly or its representative. (District environmental health officer) and shall be environmentally hygienic.
- b. No animal or fowl likely to cause a nuisance shall be kept in the compound of any restaurant or eating house.
- c. No person shall obstruct or resist any officer or person authorized by the assembly to enter into any premises or eating house for the purposes of these Bye-laws.

**7. Penalty**

Any person who contravenes any of the provision of these Bye-laws commits an offence and is liable on conviction to a fine not less than 50 penalty units and not exceeding 150 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**9. Interpretation**

In these Bye-laws hotel, restaurant eating house means any place or premises where food is prepared or cooked or liquid refreshment is offered for sale to the public for consumption.

**SECTION 35:  
(SANITATION) Bye-laws, 2020**

**1. Title/Application**

These Bye-laws may be cited as the Asante Akim North District Assembly (Sanitation) Bye-laws, 2020 and shall apply within the area of authority of the Asante Akim North District Assembly (hereafter referred to as the assembly).

**2. Disposal of Rubbish**

- a. Where the Assembly has provided at any town or village a refuse tip, no person shall place or cause or permit to be place any carrion, filth, dirt, refuse or rubbish or any offensive or unwholesome matter on any street, lane, yard, enclosure or open space at such town or village except at the refuse tip so provided.
- b. The occupier or occupiers of any premises shall keep streets, lanes drains gutters and channels on the compound free of dirt, bushes, high grass, rubbish, rags, broken bottles, refuse and all offensive matter and shall fill surroundings, up hole or trenches with stone, sand gravel etc. provided that where two or more buildings are on either side of any street or lane, the occupier or occupiers of each shall be responsible for keeping clean only that half thereof.

**3. Nuisance**

- (a) No person shall cause a nuisance in any public place or open space.
- (b) No occupier or occupiers of any premises shall allow the existence of nuisance in such premises.

**4. Burial at Cemetery**

- a. Where the assembly or town or village provide a place for use as a cemetery or where a cemetery has otherwise been lawfully provided at any town or village, no person shall bury or cause to be buried at any place in the village or town, the body of any diseased person other than the place so provided for use as a cemetery.
- b. Any person or persons who wishes to bury a dead body at a place provided for use as a cemetery at any of the towns or villages within the District shall pay a fee as may be approved by the Assembly in the fee fixing resolution.

**5. Interpretation**

In these Bye-laws unless the context otherwise requires; "nuisance" includes:

- a. Any pool, gutter, ditch, tank, urinal, pool, drain or pit which is in such a state as is likely to be injurious to health.
- b. Any accumulation or deposit of excreta, urine, article or things which are likely to be injurious to health.
- c. Any premises in such a state of disrepair as is likely to be dangerous or injurious to health.
- d. Any growth or weed, prickly-pair, long grass or wild bush of any sort.
- e. The rearing and keeping of any animals in any premises constructed or situated in such a way as to cause or likely to cause such a rearing and keeping dangerous to health.
- f. Any well, pond or tank whose water may be contaminated with impurities or otherwise as to be injurious to health.
- g. Any rat- infested premises or house or any part thereof "occupier" shall where the owners is not in actual occupation, include the owner

**6. Penalty**

Any person who contravenes any of the provisions of these Bye-laws commits an offence and shall on conviction by a court or community tribunal be liable to a fine not less than 50 penalty units and not exceeding 150 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**SECTION 36:  
(CONTROL OF DOGS) Bye-laws, 2020**

**1. Title/Application**

These Bye-laws may be cited as the Asante Akim North District Assembly (Control of Dogs) Bye-laws, 2020 and shall apply within the area of authority of the Asante Akim North District Assembly".)

**2. Prohibition**

- a. No person shall keep any kind of dog or bitch unless he has a license for the dog which shall be granted by the assembly.

- b. Before applying to the assembly for such license the applicant shall satisfy the assembly that the dog has been duly vaccinated against rabies and shall produce a signed certificate from the veterinary officer to the effect.

### **3. Badge**

A badge shall be provided to the keeper by licensing officer, said badge shall be kept on the dog at all time while the license remains in force.

### **4. License Fee**

The fees payable for a license issued under paragraph 2 of these Bye-laws shall be a fee fixed by resolution of the assembly.

### **5. Stray Dogs**

- a. A dog on which respect a license has been granted shall be confined in a house by the owner at all times within that period.
- b. Subject to the provision of sub section 6 (a) of these Bye-laws, it shall be lawful for any police officer health officer or any person authorized on behalf of the assembly to seize any stray dog found at large and bring it before court which may direct that the dog be returned to its owner or assign to a suitable person or make such order or orders as may deem fit.
- c. Any person in whose custody, charge or possession or on whose premises a dog is found shall for the purpose of these Bye-laws be deemed to be keeper or owner of such dog unless the contrary is proved.

### **6. Penalty**

Any person who contravenes any of the provisions of these Bye-laws commits an offence and shall be liable on conviction by law court of a fine not less than 150 penalty units and not exceeding 250 penalty units payable to the Assembly or a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

## **SECTION 37: (TIMBER/MINERAL CONCESSION) Bye-laws, 2020**

### **1. Application**

These Bye-laws shall apply to all towns and villages within the area of authority of the Asante Akim North District Assembly.

### **2. Permit to enter Free Land**

No person or group of persons shall enter any piece of free land or forfeited concession to execute any business without first obtaining the necessary documents from the Assembly or unless such person has been authorized by the Assembly to execute that business.

### **3. Penalty**

Any person who contravenes section (2) of these bye laws shall be guilty of an offence and shall on summary conviction be liable to a fine not less than 150 penalty units and not exceeding 250 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

### **4. Interpretation**

“Forfeited Concession” means any concession whose owner has abused any Ministry of Lands and Minerals Concession Regulations. Free Land” means all kinds of Land other than Forest Lands, which are not under any Concession agreement.

## **SECTION 38: CURSE (Duabo) Bye-laws, 2020**

### **1. Title**

These Bye-laws may be cited as the Asante Akim North District Assembly curse (duabo) Bye-laws, 2020.

### **2. Interpretation**

In this Bye-law “Duabo” means invocation of deity of a person or persons either by mouth or body expression or whatever method. This Bye-law is not concerned about the effect of ‘Duabo’ but the Act.

**3. Offence**

No person or persons shall under any circumstance, Curse to gods, rivers or shrines of the land.

**4. Penalty**

Any person or persons who the proof shall be on him/her to have cursed to gods, rivers/streams or shrines etc shall be guilty of an offence and is liable on conviction to a fine not less than 150 penalty units and not exceeding 250 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both and to perform all the traditional rituals to appease to the gods to reverse the effect of the curse,

**SECTION 39:  
(HOUSE NUMBERING) Bye-laws, 2020**

**1. TITLE**

These Bye-laws shall be cited as the Asante Akim North District Assembly (House Numbering) Bye-laws, 2020 and shall apply within area of authority of Asante Akim North District Assembly. (Hereinafter referred to as Assembly).

**2. Identification Number**

Every house within the District shall be provided with an identification Number by the Assembly.

**3. House Owner to Apply**

It shall be the duty of every house owner to apply to the Asante Akim North District for an identification Number to be affixed on his/her house or premises within 3 month of occupation.

**4. Protection of House Numbers**

The identification number affixed to any house shall be protected by the landlord, and shall at all times be visible.

**5. House Numbers not to be Altered or Erased**

The identification numbers provided to any house shall not be altered or erased.

**6. Offence**

The landlord of any house or premises without identification number has committed offence.

**7. Penalty**

Any person or persons who contravenes these Bye-laws has committed offence and shall on convicted be liable for a fine not less than 50 penalty units and not exceeding 150 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**SECTION 40:  
(VEHICLE DEALERS) Bye-laws, 2020**

**1. Title/Application**

These Bye-laws shall be cited as the Asante Akim North District Assembly (Vehicle Dealers) Bye-laws, 2020 and shall apply within area of authority of Asante Akim North District Assembly. (Hereinafter referred to as Assembly)

**2. Application to Operate as Vehicle Dealer**

No person shall operate as a Vehicle Dealer or keep vehicles in an enclosure or open space for sale by himself or on behalf of others in the administrative area of the District Assembly without applying to the District Assembly for permission to do so.

**3. Vehicle Dealer's Permit**

An application for a Vehicle Dealer's Permit shall comply with the following conditions

- a. The park or ground on which the vehicle are displayed shall be suitably fenced; and
- b. There shall be a conspicuous sign board advertising the sales; and
- c. The park shall be adequately equipped with firefighting equipment.



**4. Fees**

The District Assembly may grant a permit to engage in the sale of vehicles on the payment of a fee as shall be specified by a Resolution of the District Assembly.

**5. Submission of Site Plan**

An application submitted to the District Assembly shall be accompanied with three (3) Site Plans of the area where the park or enclosure is to be located.

**6. Sitting of Office**

A site for sale or display of vehicle shall have an office from which receipts of sales of vehicles shall be issued.

**7. Dimensions**

A park or enclosure used for the purpose of dealing in the sale of vehicles shall not be less than 61 metres x 30 metres.

**8. Discretion to Withdraw Dealer's License**

Notwithstanding any sanction which may be applied by the District Assembly, the Assembly may withdraw a Vehicle Dealer's license for stated reasons upon giving the dealer thirty (30) days' notice where there is a continuous contravention of these Bye-laws.

**9. Individual Vehicle Sale Exempted**

For the avoidance of doubt, these Bye-laws shall not apply to any disposal of a vehicle by an individual who is not a general dealer in vehicles.

**10. Penalty**

A person who contravenes the provisions of these Bye-laws commits an offence and shall on summary conviction be liable to a fine not less than 150 penalty units and not exceeding 250 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**SECTION 41:  
(EXCAVATION IN STREETS) Bye-laws, 2020**

**1. Title/Application**

These Bye-laws shall be cited as the Asante Akim North District Assembly (Excavation in Streets) Bye-laws, 2020 and shall apply within area of authority of Asante Akim North District Assembly. (Hereinafter referred to as Assembly).

**2. Permit for Excavation**

No person shall within the District Assembly area of Administration undertake any excavation on any road without obtaining a permit from the District Assembly for that purpose.

Where with such consent a person undertakes any excavation in any street he/she shall:

- a. At his/her own expenses cause it to be sufficiently fenced;
- b. Maintain sufficient light or a reflective device in a proper place on or near it at all times until the excavation is completed;
- c. Refill the excavated area to the satisfaction of the District Assembly within such time as the District Assembly may specify.

**3. Application for Permit**

- a. An application for a permit to carry out an excavation exercise in any street shall be made in writing addressed to the District Engineer of the Assembly Roads Department before excavation work begins.
- b. The application for the permit shall be in the form specified in the Schedule to these Bye-laws and shall only be signed by the District Assembly Roads Engineer or any other competent Officer when the application is approved.
- c. A permit issued under the provisions of these Bye-laws may be granted subject to conditions as the District Assembly may determine in the interest of public safety and order within the District Assembly'

**4. Permit Fee**

A Permit Fee determined by the District Assembly shall become payable at the time of issuance of a permit to carry out excavation exercise.

**5. Creation of Nuisance Prohibited**

Nothing in any permit granted under the provisions of these Bye-laws shall be deemed in any manner to authorize the continuance of a nuisance or any condition injurious or likely to be injurious to any member of the public.

**6. Failure to Observe Conditions**

In the event of any person to whom a permit is issued failing to observe any of the conditions specified in the permit or any of the provisions of these Bye-laws, the District Assembly may do whatever is necessary to ensure compliance with these Bye-laws and recover as a debt from such person any expense reasonably incurred by the District Assembly.

**7. Permanent Re-Instatement Fee**

The District Assembly shall be solely responsible for the permanent reinstatement of all excavation exercise undertaken within the District and it shall charge in addition to the permit fee Reinstatement Fees according to the material used and the dimension of the work involved.

**8. District Assembly not Liable for Injuries**

The District Assembly shall not be liable by virtue of any permit issued under the provisions of these Bye-laws for any damage or injury sustained by any person or animal during and after the time that the process of excavation is in progress.

**9. Penalty**

A person who contravenes any provisions of these Bye-laws or the conditions of any permit issued hereunder commits an offence and shall be liable on summary conviction to a fine not less than 50 penalty units and not exceeding 150 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**SCHEDULE**

Permit No:.....

The District Assembly (Regulation of Excavation) Bye-laws (Section 1, 2, and 3).

Permit is hereby issued to..... of .....  
..... within the area of Administration of the District Assembly for period .....

Made at a meeting of the Asante Akim North District Assembly held at the Assembly conference hall.

**SECTION 42:  
(USE OF CLASSROOM BY RELIGIOUS BODIES) Bye-laws, 2020**

**1. Title**

These Bye-laws shall be cited as the Asante Akim North District Assembly (use of Classroom by religious bodies) Bye-laws 2020 and shall apply within area of authority of Asante Akim North District Assembly. (Hereinafter referred to as Assembly).

**2. Permit**

No person, group or persons or any Religious Body shall use a classroom for the observance or celebration of a religious function within the area of Administration of the District Assembly unless approval from the District Assembly has been obtained.

**3. Period for Operation**

- a. A religious body which has been given approval under these Bye-laws to use a classroom shall benefit from such approval only for the period specified and under such conditions as shall be determined by the District Assembly.

- b. The conditions shall be as follows:-
- i. The churches/bodies applying for school sites should be well established and shall be interested in providing facilities for the enhancement of educational facilities in an area of administration of the District Assembly;
  - ii. They shall be financially sound and capable to undertake building projects for schools in accordance with specifications as the District Assembly may direct; and
  - iii. They shall pay a fee stipulated per month to the District Assembly in accordance with the Fee Fixing Resolution of the District Assembly.

#### **4. District Assembly Contribution**

- a. The District Assembly shall contribute workmen and technical advice when the need arises as a complement to the efforts of the churches/bodies where the church/body has enough funds and has satisfied the conditions stated in Sub-Section (i) of Section 3 of this Bye-laws.
- b. Bodies/churches shall co-operate with the local communities so that the schools shall become community schools when created.

#### **5. Site of New School**

Schools to be established shall not be sited near existing District Assembly Schools or other public schools in order that enrollment shall be maximized.

#### **6. Provision of Furniture**

- a. The church/body may provide furniture for newly established schools initiated by them.
- b. The school so built shall be in the public system under the District Assembly's education unit.
- c. The church/body shall be represented on the School Management Committee (SMC) which shall be formed to run the school.
- d. An agreement shall be executed between the church/body and the District Assembly vesting the property in the latter.

#### **7. Inspection of Premises**

An Officer duly authorized by the District Assembly to conduct inspection may enter and inspect the conditions of the premises and may request any person/group of persons, church/religious body to produce its license for inspection as required by Sections 1 of these Bye-laws.

#### **8. Penalty**

A person or group of persons, church/religious bodies contravening any of the provisions of these Bye-laws or commits an offence and shall be liable on summary conviction to a fine not less than 50 penalty units and not exceeding 150 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

#### **9. Revocation**

The District Assembly may revoke a license where a person, group of persons, church/religious body has been convicted on one occasion of an offence in breach of these Bye-laws or any other law.

#### **10. Interpretation**

In these Bye-laws unless the context otherwise requires "District Assembly" has the same meaning provided for under Section 181 of the Local Governance Act, 2016 (Act 936). "Classroom" means schools other than private schools.

### **SECTION 43: (BUSINESS OPERATING PERMIT) Bye-laws 2020**

#### **1. Title**

These Bye-laws shall be cited as the Asante Akim North District Assembly (Business Operating Permit) Bye-laws, 2020 and shall apply within area of authority of Asante Akim North District Assembly. (Hereinafter referred to as Assembly).

**2. Permit**

No person shall carry on any business, in or upon any premises within the area of authority of the District Assembly without a Business Permit duly granted by the District Assembly.

**3. Period for Validity**

A Business Permit granted under these Bye-laws shall expire on the 31st December of each year.

**4. Permit not Transferable**

A Business Permit once granted is not transferable.

**5. Display of Permit**

A Business Permit granted under these Bye-laws shall be displayed in a conspicuous part of the premises on which the business is operated.

**6. Fee**

There shall be charged a fee for every Business Permit granted under these Bye-laws as shall be prescribed by the District Assembly in accordance with its Fee Fixing Resolution.

**7. Liability to Pay Property Rate**

An owner of a ratable permanent or temporary property who is required to pay property rate, under any existing law shall in addition be required to apply for a Business Permit under these Bye-laws.

**8. Power of Entry**

- a. Subject to the provisions of these Bye-laws any Officer or a person duly authorized in writing by the District Assembly may, during business hours enter into or upon any building, premises or land within the area of authority of the District Assembly for the purpose of carrying out any inspection, enquiry or any other duties authorized by the District Assembly.
- b. No person shall obstruct or interfere with any or a person authorized by the District Assembly in the performance of any duties assigned to him under these Bye-laws.

**9. Withdrawal of Permit and Closure of Business**

- a. The District Assembly may withdraw or revoke any Business Permit granted under these Bye-laws if any alteration are effected on premises or building for which the permit was granted without a written authority of the District Assembly or if the person granted the Business Permit contravenes any provision of these Bye-laws.
- b. The District Assembly may close down any business or suspend its activities until the permit fee is paid for the operation of the business.

**10. Winding Up**

- a. Where for any reason a company Winds Up its business entirely or suspends its operations, the District Assembly shall be informed immediately about such a closure or suspension of business activities
- b. A company that fails to comply with Section 10a of these Bye-laws shall continue to be billed by the District Assembly for its fees for Business Permit.

**11. Failure to Pay Business Permit Fees**

A person who fails to pay the Business Permit Fees at the prescribed time shall pay the outstanding fees plus interest at the current bank rate with effect from the day of default and the day of the final payment of the fees.

**12. Penalty**

A person who contravenes any provisions of these Bye-laws commits an offence and shall be liable on summary conviction to a fine not less than 150 penalty units and not exceeding 250 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**13. Interpretation**

In these Bye-laws unless the context otherwise requires – “Business” include occupation, profession or trade.

**SECTION 44:  
(GROWING AND SALE OF CROPS) Bye-laws, 2020**

**11. Title**

These Bye-laws shall be cited as the Asante Akim North District Assembly (Growing and Sale of Crops) Bye-laws 2020 and shall apply within area of authority of Asante Akim North District Assembly. (Hereinafter referred to as Assembly).

**12. Requirements and Registration**

No person shall grow crops at a place other than on land within his/her premises unless he/she has registered with the Medical Officer of Health furnishing his name and address and the description of the site where the crops are to be grown.

**13. Watering and Irrigation**

No crops shall be Watered or Irrigated by the effluent from a drain from any premises or any surface water from a drain which is fed by water from a street drainage.

**14. Infected Person**

No person who has a discharging wound or sore or the symptoms of any infectious disease shall not take part in the growing or sale of crops.

**15. Sale of Crops**

No crops shall be displayed for sale on a road, pavement or sidewalk.

**16. Crops Unfit for Sale**

- a. The Medical Officer of Health may, where he considers necessary in the interest of public health, declare any crops unfit for human consumption.
- b. Any crops declared unfit for human consumption shall not be sold, offered or displayed for sale as human food.

**17. Penalty**

A person who contravenes any of these Bye-laws commits an offence and is liable on summary conviction to a fine not less than 50 penalty units and not exceeding 150 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**18. Interpretation**

In these Bye-laws unless the context otherwise requires – “Crops” means lettuce, tomatoes, radishes, onions, cucumber, water melon, oranges, bananas, kontomire or any other agricultural produce likely to be eaten in an uncooked state.

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**SECTION 45:  
(SPECIAL LEVY) Bye-laws, 2020**

In the Bye-laws unless the context otherwise requires “Special Levy” means a rate made and levied over a specified area in the District for the purpose of a specified project approved by the District Assembly for that area.

It shall be the duty of the collector to collect and account for approved levy to the Unit Committee.

1. Collectors of such levies who deliberately extract or remove sheets from the receipts book shall be handed over to the Police for investigation.
2. This rate to be collected as “Special Levy” shall be fixed by the Unit Committee subject to the formal approval from the District Assembly as part of the fee fixing resolution.
3. Any person who contravenes any of the provisions of these Bye-laws commits an offence and is liable on conviction to a fine not below 150 penalty units payable to the Assembly or to a term of imprisonment not exceeding six months or both.

**SECTION 46:  
(PROTECTION OF ROADS) Bye-laws, 2020**

In exercise of the powers conferred on the Asante Akim North District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) hereby make these Bye-laws:

**1. Title**

This Bye-law shall be cited as the Asante Akim North Assembly (Protection of Roads) Bye-laws, 2020.

**2. Carriageway**

- a. A person shall not spill fuel and lubricants on any road in the District.
- b. A person shall not damage any part of bitumen surface roads by dragging a heavy metal or wood or stone or any other material on the surface of a road.
- c. A person shall not cook, fry or light any fire or any other material emitting heat on the surface of any road.
- d. A person shall not use, pour or put corrosive material on the bitumen surface roads.
- e. A person shall not cut a trench on any part of the road or bore under any road without a permit from A.A.N.D.A, all application for cutting or boring shall pass through the Department of District Urban Roads. A permit will be issued under the following conditions:
  - i. Assessment of associated cost as determined by Department of District Urban Roads
  - ii. Payment of determined cost to Department of Urban Roads
  - iii. Pursuant to the issuance of the permit, the A.A.N.D.A through Department of Urban Roads shall take all necessary steps to ensure safety of road users within the vicinity of the activity
  - iv. The Department of District Urban Roads shall be responsible for the proper and timely reinstatement of the excavated area
  - v. The applicant shall undertake the excavation activity strictly as per guidelines specified in the approval letter.
  - vi. The Department of District Urban Roads shall supervise the excavation activity
  - vii. A person shall not off-load or dump any item(s) or goods on any road or adjoining shoulder or walkway so as to constitute obstruction to road and pedestrian traffic.
  - viii. A person or a group of persons shall not block or erect a canopy on any road in the Asante Akim North Municipality for any funeral or social gathering without approved permit from the authorised officer of the assembly after an assessment by the Department of District Urban Roads and payment of the approved fee for such purpose as shall be determined by the resolution of the assembly from time to time.
- f. A person who washes vehicles on a road commits an offence.
  - i. A person who washes vehicles on the road shall have the vehicle impounded and made to sign a bond before a Court of Law that the conduct shall not be repeated before releasing the vehicle.
  - ii. A commercial vehicle washing bay that does not direct its wastewater away from the road commits an offence. The Assembly shall issue a written notice to the owner of the premises to remedy the situation. If the offence continues after the notice has expired, the equipment shall be seized and the owner shall sign a bond before a Magistrate and pay the penalty for the offence and remedy the situation before the release of the equipment.
  - iii. In addition to the bond the person shall pay a spot fine of 50 penalty units.
  - iv. For purposes of bye law f(iii), the Department of Roads shall monitor and ensure compliance with the provisions of this bye law.
- g. It is an offence to keep a disabled vehicle for more than 2 hours on the road.
- h. It is an offence to trade in car booth sales, table top sales etc. on the carriageway and walkway or shoulder
- i. Any person or group of persons who erects advertising bill boards at intersections to obstruct visibility at the intersections commits an offence.

**3. Drains**

- a. Any person or group of persons who dumps any type of solid material into a drain commits an offence.
- b. Any person or group of persons that undertake an activity that physically damages the drain commits an offence.

- c. Any person or group of persons that undertakes any activity which blocks the drain (partially or completely) commits an offence.
- d. Any person or group of persons who removes any type of drain cover (metal gratings or concrete slabs) commits an offence.

#### **4. Walkways and Shoulders**

- a. All pedestrian walkways shall remain open at all times to enable free and safe passage of pedestrians.

The following types of encroachments shall constitute an offence;

- i. Erection or installation of stationary objects in the nature of tables, wooden kiosks, metal kiosks, boundary fence wall etc. on the pedestrian walkway.
- ii. Dumping of any material (sand, stones etc) for any purpose
- iii. Digging through walkways and/or shoulder
- iv. Driving on a walkway and/or shoulder
- v. Digging and placing of signs in any road shoulder and walkway

#### **5. Road Furniture**

- a. Road furniture shall consist of and not limited to road signs, crash barriers, bollards, traffic signals, street lights, hand and/or guard rails, road line markings etc.

A person shall not remove any road furniture from its originally installed place

- i. For the purpose of items above, a person shall pay a fine of 150 penalty units
- ii. Any person who crashes into road furniture shall reinstate as per recommendations from the Department of Districts Roads.
- iii. Any person who defaces road line markings and signs commits an offence.

#### **6. Medians and Islands**

- a. Any activity that hinders the usage of a Median and Islands poses great risk to pedestrians and motorists.

The following types of encroachments shall constitute an offence;

- a. Erection or installation of stationary objects in the nature of tables, wooden kiosks, metal kiosks, etc. on medians and islands.
- b. Dumping of any material (sand, stones e.t.c.) for any purpose.
- c. Digging through medians and islands.
- d. Lorry stations within islands and bus stops pose risks to pedestrians and motorists hence any person who operates any transport station within an island commits an offence.
- e. Access of pedestrian crossings shall be kept opened and unrestricted at all times

#### **7. Offence and penalty**

Any person who contravenes any provision of these Bye-laws commits an offence and shall be liable on conviction by the court to a fine of between 50 and 150 penalty units payable to the assembly or in default 3 months of imprisonment or both.

#### **8. Application**

These Bye-laws shall apply within the area of the Authority of the Asante Akim North District Assembly.

#### **9. Revocation**

Any Bye-law on Protection of Roads in existence within the area of authority of the Assembly before the coming into force of these Bye-laws is hereby revoked.

#### **10. Interpretation**

In these Bye-laws unless the context otherwise requires A.A.N.D.A means Asante Akim North District Assembly, medians and islands means safe storage for pedestrians.

**SECTION 47:  
(CONTROL OF OIL AND GAS STATIONS) Bye-laws, 2020**

**1. Title/Application**

This Bye-laws may be cited as the Asante Akim North District Assembly (control of Oil and Gas Stations) Bye-laws, 2020 and shall apply within the areas of authority of Asante Akim North District Assembly.

**2. Interpretation**

In these Bye-laws unless the context otherwise: - “Oil & Gas Station” means a place where petrol or diesel or oil or kerosene or gas are sold or where vehicles or cylinders resort for re-fueling. “Structures” include building, petrol or diesel or kerosene or gas pumping machines tanks, barrels etc.

**3. License**

No person shall use or allow, cause or permit any place to be used as oil and gas station unless such a place has been approved and licensed by the Assembly for that purpose.

**4. Conditions for granting license**

- a) Every application for license shall be subject to such condition as the Assembly may impose by a resolution.
- b) Every license shall be an annual license, which shall expire on the 31st of December of the year in which it is issued.
- c) A license fee, shall be fixed by a resolution of the Assembly and shall be paid by a licensed oil & gas station operator.
- d) The Assembly may revoke the license of any oil & gas station operator who fails or refuses to comply with any condition or conditions under which the license was granted.

**5. Fees on Structure**

- a) There shall be payable by any oil & gas station operator in respect of the structure from which or by which he does his business such fees as may by a resolution of the Assembly be charged.
- b) The Assembly may, by resolution determine the mode of payment of the fee payable under sub-paragraph 4 (a) of this paragraph.

**6. Entering of Premises**

- a) Any officer authorized in writing by the Assembly may, at all reasonable times, enter upon any oil and gas station for the purpose of carrying out any inspection or enquiry.
- b) ‘Obstruction’ No person shall obstruct or otherwise interfere with any officer of authorized person in the performance of his/her duties under these Bye-laws.

**7. Penalty**

Any person who contravenes the provisions of these Bye-laws commits an offence and shall be liable on conviction to a fine not less than 150 penalty units and not exceeding 250 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**SECTION 48:  
(WATSAN COMMITTEE) Bye-laws, 2020**

**1. Title**

These Bye-laws may be cited as the Asante Akim North District Assembly (WATSAN COMMITTEE) Bye-laws, 2020 and shall apply within the area of authority of the Asante Akim North District Assembly.

**2. Prohibition**

- a. No person shall weed any Riverside except with permission of the Assembly
- b. No person shall carry on washing of vehicles or watering cattle in any riverside except of designated points
- c. No person shall dump refuse in, or on the Riverside of any river
- d. No person shall use any chemical in an attempt to catch fish
- e. No person shall dump fecal matter in any river or Riverside
- f. No person shall cause excavation in any river or Riverside in search of precious minerals such as gold, diamond, etc.
- g. No person shall use any river or Riverside as a place of convenience



### **3. Interpretation**

For the purpose of these Bye-laws:-

“River” means any water shed, river, pond, lake, lagoon, waterfall, water course and the like.

“Weeding” means any activity that tends to disturb the natural environment or the land including cultivation, building, excavation, burning, hunting, cutting of trees, collecting of sand/gravel/clay, animal farming or any like usage.

“WATSAN” means Water and Sanitation.

### **4. Riverside Vested in the Assembly**

The ownership and use of all Riverside is vested in the Assembly.

### **5. Penalty**

A person who contravenes any of these Bye-laws shall be guilty of an offence and shall be liable on conviction to a fine not less than 50 penalty units and not exceeding 150 penalty units payable to Asante Akyem North District Assembly or in default of payment a term of imprisonment not less than 3 months and not exceeding 6 months or both.

### **6. Repeal**

Any other control water bodies Bye-laws within the area of authority of the Assembly in existence immediately before the commencement of these Bye-laws are hereby repealed.

## **SECTION 49: (BIRTH AND DEATH REGISTRATION) Bye-laws, 2020**

### **1. Title**

These Bye-laws may be cited as the Asante Akim North District Assembly (Birth & Death Registration) Bye-laws, 2020.

### **2. Birth and Death**

Every birth or death occurring within the area of authority of the Assembly shall be reported to the person appointed by the Assembly to receive such reports (hereinafter referred to as the “Registrar”) and to record such reports in books provided for that purpose (hereinafter referred to as the Registrar”).

### **3. The Registrar shall:-**

- a) Keep two separate registers in which he shall record all details of every report made to him in respect of each birth or death respectively.
- b) Subject to the directions of the Assembly be responsible-for safe custody of the registers.
- c) Have the registers available at all reasonable times for inspection by any member of the Assembly or Medical Officer of Health or the Principal Registrar of Births and Deaths or his representative or any member of the public.
- d) Submit returns in such manner and at such times as the principal Registrar of Births and Deaths shall direct.
- e) Otherwise conform to the requirement of these Bye-laws.

### **4. Assistant Registrars: -**

- a) The Assembly may also appoint such number of Assistant Registrars as may be necessary.
- b) Assistant Registrars shall perform the same duties as and shall be subject to the directions of the Registrar.
- c) Assistant Registrars shall once a month send to the registrars certified extract of all entries made in their registers during the previous month.
- d) Current Registers when not actually in use and all unused registers shall be kept in a proper fire-proof safe which shall be kept securely locked.

### **5. Reports in accordance with the Bye-laws 2 shall be made in writing or in person in the case of:-**

- a) Births by the mother of the child; and
- b) Deaths, by the head of the deceased’s family, or in absence by the person finding or taking charge of the body provided that the person hereby required to make report shall not be guilty of an offence if the report is made by some other persons.

### **6. Fees**

- a. The person making the report shall pay the necessary fee fixed by the resolution of the Assembly as approved by the Assembly. Registers shall be kept in the forms provided for registers of Births and Deaths and burials respectively under the Births and Deaths and Burials Ordinance.

- b. Provided that where all the information required under this Bye-law cannot be supplied the report shall be made with such information as may be available.
- c. The Registrar shall upon registering any birth to the reporter or informant, on payment of a fee fixed by a resolution of the Assembly and approved by the District Assembly set forth in schedule of the Births, Deaths and Burials ordinance.

### **7. Reporting Periods**

Every report required by these Bye-laws shall be made:-

- a. In respect of a death within seven days, and in respect of a birth within two months.
- b. Every person shall be entitled on payment of an amount fixed by a resolution of the Assembly to inspect any entry in the registrars or to search registers at any reasonable time.
- c. Every certified copy of an entry in a register shall be received in evidence in any legal proceedings as evidence of the facts purporting to be recorded therein.
- d. Any clerical error in a register may, if discovered at the time of making the entry be corrected nor any alternation made in any register save on the application of a party supplying information to the Registrar.
- e. No erasure shall be made in any register or certified copy or extract thereof, but if any correction is made a line of red ink, and the Registrar shall inscribe his name in the margin opposite any correction.
- f. Where it is desired to change the name of a child whose birth and name have been registered, or to record the name of a child whose birth had been registered without record of a name, the Registrar may, upon written application by the parent or guardian made within twelve months of the registration of the birth, correct the register accordingly.

### **8. Penalty**

- a) Any person who fails to report as required by Bye-laws 6 shall be guilty of an offence and shall be liable on conviction by a Court or Community Tribunal to a fine not less than 150 penalty units and not exceeding 250 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.
- b) Any Registrar who fails to register any birth or death which he is required to register under these Bye-laws or who refuses or fails to supply a certified under Bye-laws shall be liable on conviction by a Court or Community Tribunal to a fine not less than 50 penalty units and not exceeding 150 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.
- c) Any person who willfully registers or permits to be registered any false statement knowing the same to be false or who willfully or carelessly destroys injures mutilates, defaces or loses any register shall be liable on conviction by a Court or Community Tribunal to a fine not less than 150 penalty units and not exceeding 250 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

### **9. Revocation**

Gazette notices in respect of "Births and Deaths Registration" Bye-laws made by the former District Assembly are hereby repealed.

## **SECTION 50: (VALUATION OF BUILDINGS/PROPERTIES AND THE PAYMENT OF UNASSESSED PROPERTY RATE) Bye-laws, 2020**

These Bye-laws shall be cited as the Asante Akim North (valuation of properties and payment of unassessed Property Rate) Bye-laws 2020 and shall apply within the area of authority of Asante Akim North District Assembly. (Hereinafter referred to as Assembly).

### **1. Valuation of Properties/Buildings**

Every house within the Assembly's area of authority shall be valued by the Assembly (valuation department)

### **2. House Owners to Apply for Valuation**

It shall be the duty of every house owner to apply to the Asante Akim North District Assembly for the valuation of their buildings or premises within 3 months of occupation of such premises.

### **3. Valuation Fee**

Houses shall be valued at a fee as may be approved by the Assembly in the fee fixing resolution.

**4. Payment of Unassessed Rate**

Owners of Houses which have not been valued within 3 months of occupation shall pay unassessed rate as may be determined by the Assembly in the fee fixing resolution beyond the 3 months the Assembly deserve the right to prosecute the owners of such premises/houses.

**5. Offence**

It shall be an offence for any Land Lord who fails to have his/her house valued as stated in this Bye-laws.

**6. Penalty**

Any person or a person who contravenes these bye laws has committed offence and shall on conviction be liable for a fine not less than 50 penalty units and not exceeding 150 penalty units payable to the Assembly or to a term of imprisonment not less than 3 months and not exceeding 6 months or to both.

**SECTION 51:  
("ABOBOYAA" TRICYCLE) Bye-laws, 2020**

In exercise of the powers conferred on the Asante Akim North District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) hereby made this Bye-law:

**1. Title**

This Bye-law may be cited as Asante Akim North District Assembly ("Aboboyaa" Tricycle) Bye-law, 2020.

**2. License**

- a. The owner or person in possession of any Aboboyaa having wheels propelled by mechanical means in the District shall acquire a license for such tricycle.
- b. A license issued under this Bye-law shall expire on the 31st December, of the year in which it was issued.

**3. Fees**

- a. The Asante Akim North District Assembly shall by a resolution fix the fees payable for the issuance of the license.
- b. An Aboboyaa issued with a license shall display on the Tricycle.

**4. Condition of Vehicle**

Before the issuance of a licence, a testing officer of the Assembly or a person directed to do so by the Assembly shall certify that the condition of the tricycle does not endanger the life of persons or property.

**5. Prohibition**

- a. A person below the age of 18 years shall not ride any Aboboyaa within the area of jurisdiction of the Assembly.
- b. No person shall sit beside the rider while it is in motion.

**6. Rules of the Road**

- a. The user of any such tricycle which is subject to this Bye-law shall use the main road but not pedestrian walkways or in the middle of the road.
- b. The user shall park only at the approved parking lots.
- c. The user shall equally observe all road traffic regulations in the country.

**7. Restrain on use of Vehicle**

A tricycle licensed under this Bye-law shall not obstruct and endanger road users.

**8. Enforcement**

District Guards, the Transport Committee and other relevant departments of the Assembly are vested with power to ensure compliance with the provisions of this Bye-law.

**9. Monitoring**

A monitoring team from the Assembly shall monitor the operations of the tricycles to ensure compliance with these Bye-laws.

**10. Offence**

A person who contravenes any of the provisions of these Bye-laws shall be guilty of an offence and shall on conviction be liable to a fine of not less than 50 penalty units and not exceeding 250 penalty units payable to Assembly or in default to a term of imprisonment between three (3) to six (6) months or both.

**11. Application**

This Bye-law shall apply within the area of authority of the Assembly.

**12. Interpretation**

In this Bye-law unless the context otherwise requires, “Aboboyaa” means a tricycle for the purposes of conveying Goods from one point to another.

**13. Revocation**

Any Bye-laws on Aboboyaa in the existence in the area of operation of the Asante Akim North District Assembly before the coming into force of these Bye-laws are hereby revoked.

**SECTION 52:  
(BILLBOARDS OR SIGNBOARDS & ADVERTISING) Bye-laws, 2020**

In exercise of the powers conferred on the Asante Akim North District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) hereby make these Bye-laws:

**1. Title**

This Bye-law may be cited as Asante Akim North District Assembly (Billboards and Sign-Boards) Bye-law, 2020.

**2. License**

- a. A person shall not erect, site or hang a billboard or sign-board or paint a building or any open space for purposes of advertising within the area of authority of the Assembly unless the person first obtains a license from the Asante Akim North District Assembly for that purpose.
- b. The prospective applicant must first present an application to the Asante Akim North District Assembly spelling out the kind of billboard, signboard or the advert to be placed out. The application shall contain a sketch showing the sizes, heights and structural character of the advert.
- c. The Asante Akim North District Assembly shall vet the application by considering among others the location, size and its propriety before issuing a license for the advert after the payment of the appropriate fees fixed by a resolution of the Asante Akim North District Assembly.
- d. A license issued under this Bye-law shall expire on the 31st day of December of the year in which it was granted, but in the case of a banner or a sign-board for an occasion the license shall expire after the period specified.
- e. The Asante Akim North District Assembly shall grant the license upon the payment of the fees fixed by the resolution of the Asante Akim North District Assembly;
- f. The prospective applicant shall display the number allotted by the Asante Akim North District Assembly, failure of which the assembly shall notify the owner to display the number within three days. If this is not done the advert shall be removed without any further notice to the person who placed, it out and the cost of removal surcharge on the owner.

**3. Dilapidated Billboards and Signboards**

- a. Bill-boards, sign-boards or any advert that have become dilapidated or expired with time shall either be replaced or removed by the owners thereof.
- b. Where the owners of dilapidated or expired bill, sign-boards or advert take no steps to either replace or remove, the Asante Akim North District Assembly may on its own order its removal and thereafter impose a penalty on the defaulting owners.

**4. Designated Locations**

- a. The Asante Akim North District Assembly reserves the right to determine the specific location or area suitable for the erection of one or more reflector directional sign-boards.
- b. To avoid a cluster of directional sign-boards in an area the Assembly may make provision for one general directional sign-board to accommodate the lot.

- c. In such a situation the Asante Akim North District Assembly shall approve of a recognized individual or company with the requisite know-how after a public invitation to express interest to undertake the provision of the general reflector sign-board based upon a dimension approved by the District Roads in conjunction with the relevant Department of Assembly.
- d. A prospective advertiser shall not choose a site for the erection of a bill or sign-board unless it has been inspected and approved by the department of physical planning in collaboration with the Works department of the Asante Akim North District Assembly.
- e. The Asante Akim North District Assembly shall at a fee to be determined by the resolution of the Assembly provide spaces within the District for posters.
- f. A poster pasted at an unauthorized location shall attract a spot fine of between 150 to 250 penalty units payable to the Assembly and the owner of the poster made to remove same failure of which shall attract prosecution.

#### **5. Erection of boards without authority**

Where a bill or sign-board is erected without a license from the Asante Akim North District Assembly shall levy the owner as follows-

- a. The payment of the approved fees and a penalty of 50% of the fees payable shall be imposed on the owner thereof if, in the opinion of the Asante Akim North District Assembly the bill or sign-board is suitably located. The owner of such a sign shall regularize his/her application to the Asante Akim North District Assembly within seven days of the owner being notified in writing.
- b. The bill or sign-board shall be removed without notice if in the opinion of the Asante Akim North District Assembly it is wrongly located and surcharge the owner with the cost.
- c. For the purpose of this Bye-law, a house or any open space painted with any product shall constitute an advertisement and the provisions of this Bye-law shall apply to same.

#### **6. Offences and Penalty**

Any person who contravenes any provision of these Bye-laws commits an offence and shall on conviction by a court be liable to a fine of not less than 10 penalty units and not exceeding 150 penalty units payable to Assembly or in default to a term of imprisonment between three (3) to six (6) months or both.

#### **7. Prohibition**

An advert shall not be erected on any electricity pole and other public poles. An advert placed there shall be removed and the owner surcharged with the cost of removing the advert.

#### **8. Enforcement and Monitoring**

- a. The department of physical planning, the Works Department and the District guards shall ensure the compliance and enforcement of the provisions of this Bye-law.
- b. For purposes of Bye-law 7(a), the enforcement team has power to remove any signboard or billboard wrongly located.

#### **9. Interpretation**

Within the meaning of these Bye-laws “a bill, sign-board” or ‘an advert’ includes electronic billboard, banner or placard made from cloth, wood or metal for occasions like funeral, procession, religious or secular activity or a house or store or an open space painted for promoting a product and includes a poster; and a “bill or sign-board” is dilapidated if the date contained thereon has expired or has become obliterated or it has fallen into a state of disrepair with parts falling into pieces.

#### **10. Application**

This Bye-law shall apply within the area of authority of the Asante Akim North District Assembly.

**SECTION 53:  
(ABATEMENT OF NUISANCE) Bye-laws, 2020**

IN exercise of the powers conferred on the Asante Akim North District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) hereby make these Byes -Laws:

**1. Title**

This Bye-law may be cited as Asante Akim North District Assembly (Abatement of Nuisance) Bye-laws, 2020.

**2. Abatement Notice**

- a. Where the Assembly is satisfied that a nuisance exists, an officer from the Assembly shall serve a notice (in these Bye-law referred to as “Abatement Notice”) after being notified by the sub District concerned on the person by whose act, default or sufferance the nuisance exists continues, or if, that person cannot be found the owner or occupier of the premises on which the nuisance arises;
- b. An abatement notice shall require the person on whom it is served to abate the nuisance and to execute such works and to take such steps within such period as may be specified in the notice;
- c. The environmental officer who issued the notice shall follow through having regard to the time given to the owner or occupier to abate the nuisance to ensure compliance;
- d. Where the person causing the nuisance cannot be found, and it is clear that the nuisance does not arise or continue by the act, default or sufferers of the owner or occupier of the premises the Assembly may itself take such steps as may be required to abate the nuisance and to prevent a re-occurrence thereof.

**3. Nuisance Complaint**

- a. If the person on whom an abatement notice has been served makes default in complying with any of the requirements of the notice, or if the nuisance although abated since the service of the notice, is in the opinion of the Assembly, likely to re-occur on the same premises, the Assembly shall cause a complaint to be made to a court of competent jurisdiction for summons to be issued requiring such person to appear before such Court to sign a bond that the nuisance shall not re-occur;
- b. Where any person is aggrieved by the existence of any nuisance, after these steps taken above, such person may issue civil summons against the person in respect of the nuisance to a Court of competent jurisdiction requiring the person by whose act, default or sufferance the nuisance arises or continues to appear before such Court to show cause why the person should not be punished.

**4. Nuisance Orders**

Where on the hearing of a complaint made on non-compliance with an Abatement Notice, it is proved that the nuisance exists, or that although abated it is likely to re-occur on the same premises, the Court shall make a Nuisance Order for any of the following purposes;

- a. An Abatement Order requiring the defendants to comply with all or any of the requirement of the Abatement Notice, or otherwise to abate the nuisance within a time specified in the Order and to execute any works necessary for that purpose;
- b. A prohibition Order prohibiting a re-occurrence of the nuisance and requiring the defendant within a time specified in the Order to execute any works necessary to prevent a re-occurrence;
- c. A closing Order, prohibiting the use of the premises for human habitation provided that a closing Order shall be made only if the Court is satisfied that by reason of the nuisance, that premises are unfit for human habitation.
- d. Where on the hearing of a complaint made on non-compliance with an Abatement Notice it is proved that the alleged nuisance existed at the date of the making of the complaint it either existed or likely to re-occur the court may order the defendant to pay the Assembly such reasonable sum as the Court may determine in respect of the expenses incurred by the Assembly in or in connection with the making of the complaint and the proceedings before the Court.
- e. If it appears to the Court that the person by whose act, default or sufferance the nuisance arises or the owner or occupier of the premises cannot be found, the nuisance order may be addressed to and executed by the Assembly.
- f. On the hearing of the complaint, the Court may in addition to making a Nuisance Order impose a fine not exceeding the limit prescribed by the Bye-laws.
- g. Any person who fails to comply with the Abatement Order shall unless he proves that he has used all due diligence to carry out the Order be liable to such fine and such daily penalty for every day on which the offence continues not exceeding the limit prescribed by the Bye-laws.
- h. Any person who knowingly contravenes a prohibition or closing Order shall be liable to such daily penalty for every day on which the offence continues not exceeding the limit prescribed by the Bye-laws.

**5. Proceedings against several persons**

- a. Where a nuisance appears to be wholly or partly caused by the acts or defaults of two or more persons, the Assembly may, in its discretion institute proceedings against the one of, or all of them; any one or more of the persons proceeded against may be ordered to abate the nuisance for as far as it appears to the court to be caused by his or their acts or defaults, or may be prohibited from continuing any acts or defaults which, in the opinion of the court, contribute to the nuisance or may be fined or otherwise punished and the costs may be apportioned as the court may deem fair and reasonable.
- b. Where some or any of the persons, by whose acts or defaults a nuisance has been caused, have been proceeded against, they may without prejudice to any other remedy, recover in a summary manner, from the other persons who were proceeded against, a proportionate part of the costs, of, and incidental to the proceedings and the abatement of the nuisance, and of any fine or costs ordered to be paid in the proceedings.

**6. Abatement of nuisance by Assembly**

- a. Where a nuisance order has not been complied with the Assembly may abate the nuisance and do whatever may be necessary in the execution of the Order;
- b. Any expenses reasonably incurred by the Assembly in abating, or preventing the recurrence of a nuisance in respect of which a Nuisance Order has been made may be recovered by it.
- c. Where the Assembly proceeds to recover such expenses as aforesaid, the Court may apportion the expenses between persons by whose acts or defaults the nuisance was caused in such manner as the court may deem fair and reasonable.

**7. Nuisance arising outside the District**

Where nuisance within the District appears to be wholly or partly caused by some act or default committed or taking place outside the District, the Assembly may take proceedings as if the act or default was committed within the District. Provided that the proceedings may be taken before a court having jurisdiction in the place where the act or default is alleged to be committed.

**8. Abatement of nuisance**

- a. Without prejudice to the preceding Bye-laws, where the requirements of the Abatement Notice have not been complied with the Assembly may abate the nuisance.
- b. The District guards in conjunction with the Environmental Health Unit of Asante Akim North District Assembly and Environmental Protection Agency shall monitor persons served with abatement notice to ensure compliance with the orders so issued and further check the various levels of noise.

**9. Offence and Penalty**

Any person who fails without reasonable excuse (the proof of which shall lie on such person) to comply with any of the requirements of the Abatement Notice served on him shall be liable to a fine of not less than 60 penalty units and not exceeding 150 penalty units payable to Asante Akim North District Assembly or in default to a term of imprisonment between three (3) to six (6) months or both and to a further fine of 5 penalty unit for each day on which the offence continues after the conviction of the defaulter.

**10. Interpretation**

In these Bye-laws unless the context otherwise so requires "Nuisance" includes:

- a. Any premises in such a state as to be prejudicial to health, life and property.
- b. Any animal kept in such a state as to be prejudicial to health;
- c. Any accumulation or deposit which is prejudicial to health, and
- d. Any dust or effluvia caused by any trade, industry and being prejudicial to the health of the inhabitants of the neighborhood.
- e. Noise making, Preaching at public and open places, unauthorized announcement making

**SECTION 54:  
(CEMETERIES) Bye-laws, 2020**

In exercise of the powers conferred on the Asante Akim North District Assembly by section 79 of the Local Governance Act, 2016 (Act 936) hereby make these Bye-laws:

**1. Title**

This Bye-law may be cited as Asante Akim North District Assembly (Cemeteries) Bye-laws, 2020.

**2. Control of Cemetery**

- a. The Assembly shall for the purpose of these Bye-laws have the control and management of all cemeteries within the District.
- b. In respect of cemeteries owned by churches and other religious organizations, the Asante Akim North District Assembly shall have a standard code of conditions to be followed by all the organizations.
- c. The Environmental Health Department shall ensure that all cemeteries under the control of the Asante Akim North District Assembly are kept neat and tidy at all time.

**3. Plan of cemetery**

The Asante Akim North District Assembly shall prepare a plan of the cemetery by a licensed Surveyor, in which the position of all grave spaces and pathways shall be delineated and plotted and this plan shall be kept in the office of the sexton-in-charge of the cemetery.

**4. Infant/free burial**

In each cemetery, a part may be set aside for infant burials, and a part may likewise be set aside for free burials.

**5. Grave Space**

In every cemetery grave space shall be 2.4 meters by 1.2m except that in that part of the cemetery reserved for infant burials, each grave shall be 1.5m by 0.9m.

**6. Depth of Grave**

No grave in Asante Akim North District Assembly cemetery shall be less than 1.2m deep and this shall have the certification of the sexton in charge of the cemetery.

**7. Register of Burials**

Each grave space delineated and plotted in the plan provided for in Bye-law 2 of these Bye-laws shall be numbered and the sexton-in-charge of the said cemetery shall cause a Register of burials to be kept in the form shown in the schedule to these Bye-laws.

**8. Vaults**

No greater number than six grave spaces shall in a cemetery be granted to any one person or family for the construction of a vault.

**9. Cremation**

The sexton-in-charge in conjunction with the Environmental Health Department of the Asante Akim North District Assembly shall make arrangement for the provision of facilities for persons whose religious belief requires the cremation of their bodies.

**10. Head Stones**

- a. The foundation of a head stone or other memorial in the cemetery shall not extend more than 6m below the surface of the grave.
- b. The sexton-in-charge shall ensure compliance by all who intend to erect a memorial.

**11. Restrictions**

- a. No burial shall be allowed without a permit issued by the Asante Akim North District Assembly.
- b. A relative of a deceased person shall apply for a burial permit with a certificate of death issued by a recognized hospital or clinic.
- c. Where the person died outside a hospital but kept in a mortuary, a notice from the mortuary shall be used to apply for a burial permit.
- d. In all cases of applying for a permit, the Asante Akim North District Assembly shall by a special resolution fix the fees payable.

**12. Free Burials**

No free burial shall be allowed without the written authority of the District Chief Executive, which written authority shall specify the reasons for permitting free burial.

**13. Hours of Burial**

Burials may take place at the cemetery between the hours of half past six and eleven o'clock forenoon or between the hours of three and six in the afternoon.



**14. Fees**

- a. Fees for grave and vaults in a cemetery shall be payable at the rate fixed by resolution of the Assembly and by or on behalf of the Ministry of Local Government.
- b. General Counterfoil receipt shall be issued to persons who come for grave space or vaults and such money shall be paid into assembly's accounts at regular intervals.
- c. Free burials permitted under Bye-law 12 shall not attract any fee.

**15. Nuisance**

A person shall not commit any nuisance in a cemetery.

**16. Monitoring and Compliance**

The Environmental Health Department shall visit all cemeteries in the District at least once in every two months to ascertain the level of compliance of this Bye-law and report to the DCE for necessary action(s) to be taken on issues raised during the visit.

**17. Offence and Penalty**

Any person who contravenes the provisions of this Bye-law commits an offence and shall on conviction be liable to a fine of not less than 50 penalty units and not exceeding 150 penalty units payable to Asante Akim North District Assembly or in default to a term of imprisonment between three (3) to six (6) months or both.

**18. Revocation**

Any Bye-laws on cemetery in existence before the coming into force of these Bye-laws is hereby revoked.

**19. Application**

These Bye-laws shall apply within the area of authority of the Assembly.

**SCHEDULE OF REGISTER OF BURIAL**

Register of Burial in Assembly Cemetery.....	.....
Number.....	.....
Name of person being buried.....	.....
Registry Office.....	.....
Grave Space Granted.....	.....
Date in which space was granted.....	.....
Signature of Sexton.....	.....

**SECTION 55:  
(ABATEMENT OF NOISE) Bye-laws, 2020**

In exercise of the powers conferred on the Asante Akim North District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) hereby make these Bye-laws:

**1. Title**

This Bye-law may be cited as Asante Akim North District Assembly (Abatement of Noise) Bye-laws, 2020.

**2. Place for sale of recorded music**

A person shall not use a place for the sale of musical records or other recorded music unless the place has been inspected, approved and licensed by the Asante Akim North District Assembly.

**3. License**

- a. The prospective operator shall apply in writing to the ASANTE AKIM NORTH DISTRICT ASSEMBLY to inspect the premises designated for the sale of musical records or other recorded music and assess the place before granting a license;
- b. The Asante Akim North District Assembly shall prescribe conditions for the applicant to fulfill before issuing the license. The conditions include complying with the noise level permitted under the law and putting in place a sound proof structure.
- c. A license issued shall expire on the 31st day of December in the year in which the license was issued.

**4. Withdrawal of License**

The Asante Akim North District Assembly may withdraw a license issued under these Bye-laws where the owner of the premises-

- a. After the issue of the license makes an unauthorized alteration to any sound-proofed structure;
- b. Is convicted of any offence under these Bye-laws or
- c. Conducts the business to pollute the environment.

**5. Facilities for listening**

Premises issued with a license for the sale of musical records or other recorded music there shall have such gadgets and instruments to eliminate any loud noise to the public.

**6. Music played for advertisement**

- a. A person shall not play or cause the playing of recorded music or recorded advertisement in public for the purpose of advertisement in such manner as to cause disturbance or nuisance to the public. For purposes of this Bye-law, the noise produced shall not exceed the permitted level under the law;
- b. A person who flouts Bye-laws shall be liable to pay a fine between 150 to 250 penalty units payable to the Assembly.
- c. The Asante Akim North District Assembly shall set up a task force to ensure compliance with this Bye-law with powers to confiscate all materials being used by the person. The task force shall be based at the sub-Districts.
- d. A person whose materials are confiscated shall within 7 days pay the appropriate penalty and further undertakes in writing that he or she shall not flout Bye-law 5(1);
- e. If after the written undertaken, the breach continues, the Asante Akim North District Assembly shall revoke the licence granted to the person.

**7. Music at night club and other places**

- a. A proprietor of a night club, restaurant, drinking bar or other place of refreshment shall not play any music at the place so loudly as to cause disturbance or nuisance (i.e. above the permitted noise level under the law) to residents in the area.
- b. Where recorded music is provided in a nightclub, restaurant, drinking bar, hotel or other place of refreshment or entertainment, the sound effect of the music shall remain and be heard only within the confines of the place.
- c. In the case of open areas, the proprietor shall play music only at the permitted noise levels;
- d. A person who plays a recorded music or live music at a funeral grounds must not play music above the noise level required under the law.
- e. The Asante Akim North District Assembly shall set a task force to monitor operators' compliance with the provisions of these Bye-laws at the sub Districts.
- f. A person who plays a recorded music or live music at a night club or restaurant shall be between 6 a.m. to 11 p.m.

**8. Religious institutions**

- a. A church conducting a religious service shall not play any music or allow any music to be played or preach or pray at the service so loudly as to cause disturbances or nuisance to residents in an area.
- b. Where music is played in a religious institution, the sound effect of the music shall remain within the confines of the buildings.
- c. For the purposes of Bye-law 8(b), religious institutions must acquire sound insulators to enable the sound produced stay within the permitted sound level required under the law.
- d. A person conducting a religious service where music is to be played or preaching of sermons shall be between 6.00 a.m. to 10.00 p.m.
- e. Where a religious institution organizes an all-night service it shall have the facilities and gadgets to ensure that the sound effect of the music and any activity remains within the confines of the building.
- f. Any religious institutions shall not use loud speakers for call to worship and religious preaching between the hours of 10.00 p.m. and 5.00 a.m.

**9. Excessive noise levels**

- a. Where a religious institution, an individual, a music shop or a disc jockey flouts the Bye-law on noise making, by making excessive noise, a person affected or the task force set up under these Bye-laws shall set out to investigate the complaint;

- b. The environmental Health unit in conjunction with the task force must first investigate the complaint by conducting independent checks. Where it is established that the noise is a nuisance the department will contact the offender with an abatement notice if necessary drawing the attention to the provisions of the Bye-laws and warned to abate the nuisance.
- c. If the offender fails to comply with the notice, the Asante Akim North District Assembly shall impose a fine between 150 and 250 penalty units on the offender payable to the Assembly;
- d. If after the payment of the fine the nuisance continues the Asante Akim North District Assembly and the complainant shall start proceedings against the offender in a Circuit or High Court by first obtaining an injunction against the offender.

#### **10. Public Preaching at Central Business Area**

- a. To forestall persistent overcrowding and congestions on the streets, pavement and pedestrian walks in the central business city of Asante Akim North District, public preaching and or playing or religious audio and video cassette with message of Evangelistic in nature for the purposes of propagation of a religion is not permitted at the central business area of the Asante Akim North District between the hours of 9 a.m. to 4 p.m.;
- b. For the purposes of the provision in the preceding paragraph, the areas constituting the central business area shall as specified in the schedule of these Bye-laws unless the Asante Akim North District Assembly in its discretion determines otherwise.

#### **11. Noise near Hospital and Public Places**

A person shall not within one hundred meters of a hospital, clinic, maternity house or other place used for the reception or treatment of the sick, or any public library place of worship, place of public assembly office or public holding.

- (a) Sound or play upon or blow any musical or noisy instrument;
- (b) Sound or blow the horn of a motor vehicle unnecessarily or
- (c) Make any noise, which is a nuisance in any street, open space or other public place.

#### **12. Noise near other premises**

A person shall not in any street, open space or other public place or in connection with any shop, business premises or other place which adjoins any street, footway, pavement, sidewalk or other public place to which the public are admitted, or

- (a) in or upon any other premises operating or causing or permitting or suffering to be operated any wireless, loud speaker, gramophone, amplifier or similar instruments make or cause or permit or suffer to be made any noise which shall be so loud and so continuous or repeated as to cause a nuisance or disturbance to the occupants or inmates of any premises in the neighborhood;
- (b) For purposes of the provision in the preceding paragraph the use of mounted loud speakers at vehicle terminals shall strictly comply with the permitted noise level.
- (c) A person shall not within one hundred meters of any shop, dwelling house, office or other premises, sound or play upon any musical or noisy instrument or sing or shout or blow the horn of any motor vehicle unnecessarily in any street to the annoyance or disturbance of any inmate or occupant thereof.

#### **13. Noisy Animals**

A person shall not keep within any house, building or other premises any animal, which shall be or cause a nuisance to residents of other premises in the neighborhood.

#### **14. Noisy Hawking**

A person shall not for the purpose of hawking, selling, distributing or advertising any articles or goods or buying or collecting any other goods or articles shout or ring any bell or any other noisy instrument in any street or other public place so as to cause disturbance to inhabitants of the neighborhood after being requested to desist by any police officer or the task force established under this Bye-law.

#### **15. Offence and Penalty**

- a. A person who contravenes any of these Bye-laws or any condition attached to a license hereunder shall be guilty of an offence and liable on conviction to a fine of not less than 20 penalty units and not exceeding 100 penalties unit's payable to Asante Akim North District Assembly or in default to a term of imprisonment between three (3) to six (6) months or both or;
- b. In the case of a continuing offence, the offender is liable to additional one-penalty unit in respect of each day on which the offence continues.

**16. Application**

These Bye-laws shall apply within the area of authority of the Asante Akim North District Assembly.

**17. Revocation**

Any Bye-laws on Abatement of Noise in existence immediately before the coming into force of these Bye-laws are hereby revoked.

**SECTION 56:  
(WETLANDS PROTECTION) Bye-laws, 2020**

In exercise of the powers on the Asante Akim North District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) hereby made this Bye-law:

**1. Title**

This Bye-law may be cited as Asante Akim North District Assembly (Wetland Protection) Bye-laws, 2020.

**2. Establishment of Wetlands**

- a. The Asante Akim North District Assembly hereby establishes the Wetlands Protection Bye-law to protect the wetlands, water resources, and adjoining land areas under the jurisdiction of the Asante Akim North District Assembly.
- b. For purposes of this Bye-law, the Asante Akim North District Assembly shall collaborate with the Town and Country Planning, the Lands Commission, Environmental Protection Agency and Water Resources Commission in the Ashanti Region to collect the data on wetlands, water resources and its adjoining lands.
- c. Upon ascertaining the areas the Asante Akim North District Assembly shall proceed to publish in a paper that circulates in the District, the electronic and print media all the areas concerned and inform the general public that no development shall take place in the designated area.
- d. The Asante Akim North District Assembly shall also erect a signpost at the site showing the demarcation of the area on the signpost.
- e. The Asante Akim North District Assembly shall indicate on this sign post that under no circumstances shall any person or company undertake any exercise to change the condition of the resource area subject to protection under this Bye-law.
- f. Examples of alteration or change include but are not limited to,
  - i. The changing of pre-existing drainage characteristics, flushing characteristics, sedimentation patterns, flow patterns and flood retention areas;
  - ii. Undertaking an activity that raises or lowers the water level or water table;
  - iii. The destruction of vegetation;
  - iv. Reclaiming a wetland for purposes of putting up a structure or undertaking any development in the designated area.

**3. Discussions with traditional authority**

The Asante Akim North District Assembly shall after ascertaining the various wetlands and displaying the areas, discuss this Bye-law with the traditional council in whose jurisdiction these wetlands occur and inform the traditional authorities that such areas shall not be granted for development.

**4. Prohibition**

The Asante Akim North District Assembly shall in conjunction with the Lands Commission refuse to grant permit for development or prepare a lease in respect of such area being demarcated to a prospective developer.

**5. Exception**

- a. The Asante Akim North District Assembly shall however for emergency projects necessary for the protection of the health and safety of the public allow such work to be undertaken provided that the work is to be performed by or has been ordered to be performed by an agency of health has notified The Asante Akim North District Assembly at least 72 hours prior to the work being undertaken.
- b. The Asante Akim North District Assembly during the period of undertaking this work shall supervise the work through its Environmental Protection Agency to ensure that nothing is done to harm the ecology of the area.

**6. Monitoring and enforcement**

- a. The Asante Akim North District Assembly shall form a standing committee consisting of the five persons namely the Coordinating Director or his deputy, the Solicitor, the Head of Physical Planning, the head of disaster prevention and management department and one person each from the Environmental Protection Agency and Water Resources Commission to ensure the compliance of this Bye-law by the traditional authorities and the prospective developers.
- b. The Asante Akim North District Assembly shall pay periodic visits to the sites designated as wetlands and natural resources areas to ensure that the areas are not being degraded.
- c. Where a visit reveals any degradation, the standing committee shall inform the legal department in writing with evidence of the activities which seeks to destroy the environment.
- d. The Asante Akim North District Assembly on receipt of the evidence shall have authority to enforce this Bye-law by issuing a violation notice(s) or administrative orders to restore the area to its original position.
- e. Where the violation continues, the Asante Akim North District Assembly shall institute both civil and criminal action to restrain the continuous degradation of the wetlands or the natural resource.
- f. The District guards of the Asante Akim North District Assembly, including any police officer or other officer having police powers, shall have authority to assist the committee.

**7. Offence and Penalty**

Any person who violates any provision of this Bye-law or administrative orders issued thereunder shall be punished by a fine between 150 and 250 penalty units payable to the Assembly. Each day or portion thereof during which a violation continues, or unauthorized fill or other alteration remains in place, shall constitute a separate offence, and shall attract a fine of 2 penalty unit.

**8. Application**

These Bye-laws shall apply within the area of authority of the Asante Akim North District Assembly.

**Interpretation**

In this Bye-law, wetlands means areas where water covers the soil, or is present either at or near the surface of the soil all year or for varying periods of time during the year, including during the growing season.

**SECTION 57:  
(BOLA TAXI) Bye-laws, 2020**

In exercise of the powers conferred on the Asante Akim North District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) hereby made this Bye-law.

**1. Title**

This Bye-law may be cited as Asante Akim North District Assembly (Bola Taxi) Bye-law, 2020.

**2. License**

- a. The owner or person in possession of any Bola Taxi having wheels propelled by mechanical means in the District shall acquire a license for such tricycle.
- b. A license issued under this Bye-law shall expire on the 31st December, of the year in which it was issued.

**3. Fees**

- a. The Asante Akim North District Assembly shall by a resolution fix the fees payable for the issuance of the license.
- b. A Bola Taxi issued with a license shall display it on the side.

**4. Condition of Vehicle**

Before the issuance of a license, a testing officer of the Assembly or a person directed to do so by the Assembly shall certify that the condition of the tricycle does not endanger the life of persons or property.

**5. Prohibition**

- a. A person below the age of 18 years shall not ride any Bola Taxi within the area of jurisdiction of the Assembly.
- b. No person shall sit beside the rider while it is in motion.

**6. Rules of the Road**

The user of any such Bola Taxi which is subject to this Bye-law shall use the main road but not pedestrian walkways or in the middle of the road and observe all motor traffic regulation in the country.

**7. Restrain on use of Bola Taxi**

A Bola Taxi licensed under this Bye-law shall not obstruct and endanger road users.

**8. Removal of falling filth or litter**

The person who uses Bola Taxi to convey refuse shall cover the receptacle with a net, tarpaulin or a suitable material to prevent the litter from falling into or upon the street or any drain or gutter abutting thereon and shall where necessary for that purpose use a cart or other suitable vehicle or receptacle properly and sufficiently covered.

**9. License**

- a. A prospective conveyer of any form of waste shall first apply to the Asante Akim North District Assembly in writing for a license to collect and transport waste;
- b. The application shall indicate among others the nature of waste to be collected, the individual or company's registration documents among others;
- c. The Asante Akim North District Assembly in considering the application shall seek expert advice from the Environmental Health Department on the suitability of the applicant's Bola Taxi to be used for the collection of the waste, the safety measures in place.
- d. After considering the application, the Asante Akim North District Assembly shall issue a license subject to the payment of the approved fees determined by the resolution of the assembly and other conditions, license shall expire on the 31st of December of the year in which the license was issued and shall be renewed in the subsequent year.

**10. Failure to Comply**

A license issued under these Bye-laws may be revoked by the Asante Akim North District Assembly on the advice of the Environmental Health Department where the holder has failed to comply with the provisions of the grant of the license and the provisions of these Bye-laws.

**11. Notice to Offenders**

- a. A license may be revoked by the Asante Akim North District Assembly after a written notice has been served on the defaulting party and given ten days to remedy the wrong but has failed and or refuse to do so.
- b. Any license so withdrawn shall only be restored after the applicant has complied with all the requirements required under these Bye-laws.

**12. Revision of Terms**

The terms of the grant of the license shall be reviewed every year.

**13. Cleaning**

- a. If during the conveyance of filth, dust, ashes, refuse or litter some fall off from the Bola Taxi, the person undertaking such conveyance shall cause same to be removed and clean the place on which such filth, dust, ashes, refuse or litter falls,
- b. For purposes of this Bye-Law, a Bola Taxi conveying filth which litters the street or any place shall be surcharged by a task force set up to enforce the provisions of these Bye-laws.
- c. All Bola Taxis conveying refuse shall be deposited at an approved disposal site designated for that purpose.

**14. Enforcement**

District Guards, the Environmental Health Department and other relevant Departments of the Assembly are vested with power to ensure compliance with the provisions of this Bye-law.

**15. Monitoring**

The Environmental Health Department of the Assembly shall monitor the operations of the Bola Taxis to ensure compliance with these Bye-laws.

**16. Offence**

A person who contravenes any of the provisions of these Bye-laws shall be guilty of an offence and shall on conviction be liable to a fine of not less than 50 penalty units and not exceeding 150 penalty units payable to Asante Akim North District Assembly or in default to a term of imprisonment between three (3) to six (6) months or both.

**17. Application**

This Bye-law shall apply within the area of authority of the Assembly.

**18. Interpretation**

In this Bye-law unless the context otherwise requires, Bola Taxi means a tricycle for the purposes of conveying refuse from one point to another.

**SECTION 58:  
(REVENUE) Bye-laws, 2020**

**1. Title**

These Bye-laws shall be cited as Asante Akim North District Assembly (Internally Generated Revenue) Bye-law, 2020.

**2. Collection of Revenue**

It shall be the duty of the A.A.N.D.A to impose and collect revenue from all person or persons who are liable to pay revenue as prescribed under section 124 (3a-f) of the Local Governance Act 2016 (Act 931).

**3. Payment of Revenue**

- a. It shall be the duty of all persons or person who are liable to pay any type of revenue to the A.A.N.D.A to do so within the required time and period the revenue is due or demanded.
- b. The A.A.N.D.A shall demand payment of revenue either orally or in writing.
- c. Payment of market tolls, lorry park tolls, daily tolls, fees and fines etc. shall be made on the spot. The A.A.N.D.A shall issue a ticket or receipt for any payment made.
  - i. Payment of monthly revenue and fees shall be done at the end of every month or by the 15th day of the ensuing month.
  - ii. Payment of all annual revenue and licences shall be paid within the first quarter of a financial year, beyond that the rate payer commits an offence.
  - iii. Payment of property rates shall be paid by end of the third quarter.
- d. The A.A.N.D.A deserves the right to collect all revenue as has been approved in the fixing resolution and gazetted.
- e. All revenue collected on behalf of the A.A.N.D.A by a revenue collector or any person officially assigned to do so shall issue either a receipt or ticket as prima-facie evidence to cover the amount received.
- f. Any person or persons who produce official receipt from the A.A.N.D.A in respect of money paid will be prima-facie evidence for the payment of the fees or toll due.

**4. Offence**

- a. Any person or persons who contravene these bye laws commit an offence and is liable on conviction to a fine between 150 and 250 penalty units payable to A.A.N.D.A or to a term of imprisonment not exceeding 3 months or both.
- b. Any person or persons who incite anyone or any member of the public against payment of revenue to the A.A.N.D.A commits an offence and is liable on conviction to a fine between 50 and 150 penalty units or to a term of imprisonment not exceeding 3 months or both.

**5. Application**

This Bye-law shall apply within the area of authority of the Assembly.

**6. Interpretation**

In this Bye-law unless the context otherwise requires, A.A.N.D.A means Asante Akim North District Assembly.

**7. Revocation**

Any Bye-laws on Revenue in the existence in the area of operation of the A.A.N.D.A before the coming into force of these Bye-laws are hereby revoked.

**SECTION 59:  
(OPERATION OF COMMUNITY RADIO AND INFORMATION CENTRE) Bye-laws 2020**

In exercise of the powers conferred on the Asante Akim North District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) hereby make these Bye-laws:

**1. Title**

This Bye-law may be cited as the Asante Akim North District Assembly (Operation of Community Radio and Information Centre) Bye-laws, 2020.

**2. License**

- a. A person(s) shall not operate information centre within the Municipality unless he/she first obtains a license from the A.A.N.D.A in line with the operating guidelines of the Assembly.
- b. The license issued shall expire on 31st December of each year and is subject to annual renewal.
- c. The Assembly shall be responsible for monitoring the content and other activities of the radio or information centre.
- d. The information centre shall start operation from 5:00 am to 8:00pm.
- e. The information centre or community radio shall allot one hour to the Assembly each week for the promotion of its programmes and activities.
- f. A person who operates a community radio shall obtain a business operation licence from the A.A.N.D.A in line with the operating guidelines of the Assembly.

**3. Offence**

A person who contradicts any provision of this Bye-law shall on conviction pay a fine between 50 and 150 penalty units or in default three (3) months in prison or both and a revocation of the licence.

**SECTION 60:  
(FISHING NETS AND FISHING METHODS) Bye-laws, 2020**

**1. Title**

These Bye-laws may be cited as the Asante Akim North District Assembly (Fishing Methods) Bye-laws 2020.

**2. Use of explosive matter prohibited**

- a. No person shall within the jurisdiction of the District Assembly hereinafter referred to as Assembly take or destroy or attempt to take or destroy and fish by the use of dynamite, gelignite or other explosive substance or by the use of any obnoxious or poisonous matter.
- b. Fishing shall be by the use of fishing net or trap.
- c. No person or persons shall block the free and natural flow of a river sources/courses, divert or drain away river or stream for the purpose of trapping fish or fishing.

**3. Penalty**

Any person who contravenes any of these Bye-laws shall be guilty of an offence and liable on summary conviction for a fine between 50 penalty units and 150 penalty units or in default of payment to a term of imprisonment not exceeding six (6) months or to both.

**APPLICATION**

The provisions of this Bye-law shall apply to any establishment that is engaged in any type of business in the Assembly's area of authority which is not cited in any section of these Asante Akim North District Assembly Bye-laws, 2020.

**ADOPTION**

The document which is known and called the Asante Akim North District Assembly Bye-laws, 2020, is hereby adopted on this day 1st March, 2020.

.....  
**HON. FRANK GYAMFI**  
*Presiding Member*

.....  
**MR. JOHNSON NYARKO**  
*District Co-ordinating Director*

.....  
**HON. FRANCIS OTI BOATENG**  
*District Chief Executive*